

AGENDA
BOARD OF CONTROL

Mayor's Conference Room
Monday, May 6, 2019 2:30 PM

Action	Description	Reference No.
1. Renew – Prof Svs – Parking Citation Billing Svs		BC-19-136
2. Award – Taser Supplies – Police		BC-19-137
3. Award – Medical Supplies & Equipment for Fire/EMS		BC-19-138
4. Award – Polymer Flocculants - WWTP		BC-19-139
5. Award – Tire Balancer - Fleet		BC-19-140
6. Award – Aerial Bucket Truck – Parks		BC-19-141
7. Rescind – Fueling Terminal Upgrade Project (Collins Equipment)		BC-19-142
8. Award – Fueling Terminal Upgrade Project (Allphase Service Station)		BC-19-143
9. Amend – Hazardous Tree Removal Project		BC-19-144
10. Award – CentralSquare Analytics Software Upgrade Project		BC-19-145
11. Award – 2019 Watermain Replacement Project		BC-19-146
12. Award – Prof Svs – Construction Admin for 2019 Watermain Rplcmnt		BC-19-147
13. Amend – Emergency Contractor Services		BC-19-148
14. Award – Edwards Park Fence Improvements		BC-19-149
15. Award – Women's Locker Room Remodel Project – Police		BC-19-150
16. Award – Prof Svs – Risk Management Consulting Svs		BC-19-151

***Next Meeting is Monday,
May 20, 2019; 2:30 PM***

Mayor
Finance Director
Law Director
Public Works Director



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-136

May 6, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Renew Contract – Professional Service Contract – Re: Parking Citation Billing Service

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Safety, Division of Police, and the attached letter of recommendation, I am submitting for your consideration this request to renew a requirement contract to Data Ticket, Inc. in an amount not to exceed \$50,000 to provide Parking Citation Billing Services, including electronic ticket writers for Parking Enforcement. This is the first of (2) additional one-year renewal options; contract effective June 1, 2019 through May 31, 2020. *NOTE: collection fees are taken out of collections.*

Data Ticket, Inc. submitted the best responsive and responsible response to RFP 18-006.

Contracting Authority:	Ordinance 50-18 \$50,000
Contracting Balance:	\$50,000 / \$0.00
Contract Approved by Law:	Yes <input checked="" type="checkbox"/> / No <input type="checkbox"/> on city's website
Object Code:	Contractual Services / Other
Commodity Code:	946-033
Bid Reference:	RFP 18-006

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



DEPARTMENTAL CORRESPONDENCE

Date: April 25, 2019

To: Board of Control

Cc:

From: Chief Timothy J. Malley

Re: Parking Citation Billing Services

I am recommending a renewal of our contract with Data Ticket for Parking Citation Billing Services. This is the first of two one year renewals. Data Tickets has provided the required services under the contract and the Lakewood Police Department is satisfied with their performance. It appears the only price increase will be to reflect actual postage costs.



SCOPE OF SERVICE AND PERFORMANCE AGREEMENT

DATA TICKET, INC.
2603 MAIN STREET, SUITE 300
IRVINE, CALIFORNIA 92614

(Hereinafter sometimes referred to as "COMPANY")

AND

THE CITY OF LAKEWOOD
12650 DETROIT AVENUE
LAKEWOOD, OHIO 44107

(Hereinafter sometimes referred to as "AGENCY"),

The Company intends to provide for the processing of fines, bail and forfeiture thereof, in connection with the issuance of administrative citations pursuant to AGENCY municipal code and the issuance of citations for illegal parking pursuant to the laws of the Ohio.

ARTICLE I - CITATION PROCESSING

1.1 Referral and Reconciliation: COMPANY shall receive and process citations from AGENCY. COMPANY will provide a reconciliation of the number of citations received from AGENCY.

1.2 Determination of Processable Citations: COMPANY shall screen the parking citations referred to it by AGENCY to determine if the citation is processable. If the citation is determined by COMPANY to be unprocessable (e.g., essential processing information is missing), COMPANY shall return the citation to AGENCY for clarification. COMPANY will be paid the contractual rate hereinafter provided, for citations properly returned to the AGENCY as unprocessable.

1.3 Collection and deposit of funds: A direct deposit system shall be employed for all funds received in payment of citations. The AGENCY shall have the choice of owning a bank account with the COMPANY or directing the COMPANY to deposit directly into an AGENCY account. In either case deposits shall be made directly into the account by the COMPANY for the collecting AGENCY, with the exception of credit card payments made using VISA, MasterCard and Discover cards belonging to the COMPANY. Credit card payments will be directly deposited into an account held by the COMPANY. Credit



cycle is complete, but payment in full has not been received; or those for which the State Department of Motor Vehicles has received a registration hold and/or has dropped the registration hold due to a transfer of ownership or non-renewal of registration or a registration hold was not accepted, but the normal daily processing cycle is complete and in full has not been received.

- B. Citations with out-of-state license plates for which the normal daily processing cycle is complete.
- C. Any other problem or special citations that AGENCY so designates and refers to COMPANY under this Agreement.

5.2 Postal Rate Increase: The COMPANY will maintain auditable records to document the COMPANY'S actual postage costs associated with the mailing of all notices for unpaid citations and for other mailings related to the processing of correspondence. If there is a postal increase, that increase will be invoiced effective on the date that the postal rate increase goes into effect.

ARTICLE VI - REPORTS

6.1 Periodic Reports: COMPANY will submit reports to AGENCY each month. The reports will provide activities relating to performance under this Scope of Services. Among the reports, which COMPANY will generate, are the following:

- A. Report of Revenue Collected for Period
- B. Report for Parking Citations Issued for Period
- C. A balanced summary report for issuing AGENCY providing the status of all parking citations at the beginning of the period, current period and at the end of the period.
- D. A report for issuing Agency identifying registered vehicle owners multiple outstanding parking citations.
- E. A report for issuing Agency identifying the parking citations issued, location, violation by each officer.

6.2 Annual Reports: Annually, COMPANY shall comply with existing state laws.

ARTICLE VII – TERM OF CONTRACT AND COSTS

7.1 Terms and Renewals: This Agreement shall be for three (3) years with renewal options for additional one-year terms. Unless notice of termination is made in writing by either party to the other no less than ninety (90) days prior to the end of the scheduled term. This Agreement shall automatically renew for subsequent one (1) year periods. In conjunction with the automatic extension of the terms of this Agreement, COMPANY may



AS TO THE AGENCY:

THE CITY OF LAKEWOOD
12650 DETROIT AVENUE
LAKEWOOD, OHIO 44107

AS TO THE COMPANY:

DATA TICKET, INC.
A CALIFORNIA CORPORATION
2603 MAIN STREET, SUITE 300
IRVINE, CALIFORNIA 92614

IN WITNESS WHEREOF, the parties hereto have entered into this Agreement as of the day and year last written below.

AGENCY: THE CITY OF LAKEWOOD

COMPANY: DATA TICKET, INC.

Signature: [Signature]

Signature: [Signature]

Print Name: Jenn Pae

Print Name: Beck Westcott

Title: Finance Director

Title: Chief Operating Officer

Date: June 11, 2018

Date: June 4, 2018

Approved As To Legal Form:

[Signature]
Director of Law, City of Lakewood



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-137

May 6, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Taser Supplies – Division of Police

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Safety, Division of Police, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Vance's Law Enforcement in an amount not to exceed \$12,000 for the purchase of Taser Batteries and Simulation Magazines for training use by our Division of Police.

Taser Supplies to be purchased through the rules established by the State of Ohio Cooperative Purchasing Program STS847; Contract 800551.

Contracting Authority:	Ordinance 50-18 \$150,000
Contracting Balance:	\$115,000 / \$103,000
Funding:	Federal Forfeiture Fund
Account Distribution:	225-2010-421-86-12 \$35,000
Account Balance:	\$32,314 / \$20,000
Object Code:	Operating Equipment
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Commodity Code:	287-012
Bid Reference:	State of Ohio Cooperative Purchasing Program

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers Mayor	_____	_____	_____





12650 Detroit Avenue • 44107
Timothy J. Malley Chief of Police

Division of Police
216-529-6750
FAX 216-521-7727
www.onelakewood.com

April 23, 2019

Board of Control

The Lakewood Police Department needs to acquire supplies for our tasers. We need to purchase new batteries and simulation magazines for our training. The items are available from Vances for \$10,298.80 through Ohio State Term Contract #800551. The purchase will be from the Federal Forfeiture Fund.

Respectfully

Chief Timothy J. Malley





Send PO's To:
3723 Cleveland Ave
Columbus, OH 43224
ph (614)471-0712
fx (614)471-2134

Remit Pymt To:
4250 Alum Creek Dr
Obetz, OH 43207
ph (614)489-5025
fx (614)489-5077

Account Name LAKEWOOD POLICE DEPARTMENT
Contact Name PAT FIORILLI
Bill To FINANCE DEPARTMENT
ATTN: GEORGINE RUE
LAKEWOOD, OH 44107
Phone (216) 701-6171
Email patrick.fiorilli@otoa.org

Date 4/10/2019
Quote Number 00027364
Prepared By Shawn Herman

Quantity	Style	Product Family	Description	Unit Quantity	Sales Price	Total Price
40.00	11010	Taser	Extended Performance Power Magazine (XPPM)	Each	\$68.69	\$2,747.60
40.00	22012	Taser	Tactical Performance Power Magazine (TPPM)	Each	\$59.03	\$2,361.20
200.00	44205	Taser	21' Non-Conductive Simulation	Each	\$25.95	\$5,190.00

Subtotal \$10,298.80
Shipping and Handling \$0.00
Quote Grand Total \$10,298.80

Payment Details

Net 30 ☒
Check
Credit Card

Number of Days
Quote Valid

Quote Valid 30 Days

Name _____
CC # _____

Office Use Only Pricing per Ohio State Contract #800551

Expires _____ CRV CODE _____
CREDIT CARDS OVER \$1,000 incur a 3% SURCHARGE



Index No: STS847

Eff. Date: 08/23/2017

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

S & L GOVERNMENT PRICING SCHEDULE

SCHEDULE NUMBER: 800551

EFFECTIVE DATES: 07/01/2017 TO 06/30/2020

Vance Outdoors Inc**STATE TERM SCHEDULE**

Index No: STS847

Eff. Date: 08/23/2017

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

CONTRACTOR, PRICES, TERM SCHEDULE, ETC.Send Purchase Orders To:Remit To:OAKS Contract ID:

0000091252
Vance Outdoors Inc
3723 Cleveland Avenue
Columbus, OH 43224

0000091252
Vance Outdoors Inc
4250 Alum Creek Dr.
Attn: Accounts Receivable
Obetz, OH 43207

800551

Contractor Contacts:

Mr. Doug Vance

(614) 471-7000 ext 115

Fax: (614) 417 2134 Sales Contact

dvance@vanceoutdoors.com

Delivery:

30 Days A.R.O. - F.O.B. Destination

Terms:

Net 30 Days

Basic Order Limitations (Agencies should contact Procurement Services when they expect to exceed the Maximum Order Limitation.)

Minimum: \$100.00

Maximum: \$100,000.00

APPROVED PRODUCTS/SERVICES: Only those vendors, products, or services as listed in the price pages, approved by the Office of Procurement Services, may be purchased from this State Term Schedule. Any vendors, prices, terms, conditions, products or services not listed in the approved price sheets are outside the scope of this schedule.

MANDATORY USE CONTRACTS: All General Distribution Contracts (GDC), Limited Distribution Contracts (LDC), Multiple Award Contracts (MAC), and Request for Proposals (RFP) take precedence over this State Term Schedule (STS). This STS is only for governmental entities without a mandatory use contract.

EXCLUDED ITEMS: (State Agencies Only) in accordance with the Ohio Revised Code Section 5147.07, 125.60, through 125.6012, 5119.16 and 3304.28 through 3304.33 state agencies are required to purchase through Ohio Penal Industries (OPI); Community Rehabilitation Programs (CRP); Department of Mental Health and Addiction Services and Pharmacy Services (MHAS); and Opportunities for Ohioans with Disabilities (OOD). State agencies must obtain a waiver from OPI, CRP, DMHAS, Pharmacy Services, and/or OOD to procure from this schedule.

SPECIAL NOTE: The state of Ohio including but not limited to its agencies, boards, commissions, departments, state universities, state vocational schools, state community colleges of Ohio, and any entity authorized by law to use this State Term Schedule (STS) is not obligated to procure any products or services from this STS. This STS shall not be construed to prevent the state from purchasing products or services using other procurement methods as authorized by law.

NOTICE TO CONTRACTOR/VENDOR: It is the responsibility of the contractor's contact to maintain this State Term Schedule with current information. All updates i.e., telephone numbers, contact names, email addresses, tax identification number, prices, and catalogs etc., are required to be processed through the formal amendment authorization process which is initiated by way of a written request from the contractor's contact.

UNSPSC CODES (OAKS Category ID) and Item Descriptions:

All purchase orders placed against this contract shall use the following UNSPSC Codes when completing requisitions.

46000000 - Defense and Law Enforcement and Security and Safety Equipment and Supplies

Taser CEW Electronic Control Devices and Accessories

NOTES:

Contract Payment Term: Net 30 Days

May 2, 2019 9:09:12 AM EDT

File Edit Commands Help

Print screen - RION

225-2010-421.86-12

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Print

Cancel

Exit

Previous acc...

Next account

2018

2020

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Machinery and Equipment / Operating Equipment

Fiscal year: 2019 Dr

Budget: 35,000.00

Committed: 2,685.85

Balance: 32,314.15

Project Data

Project Entry Optional

Q 080007 LAW ENFORCEMENT .00

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	.00	.00
Q 03 March	.00	.00
Q 04 April	2,685.85	2,685.85
Q 05 May	.00	2,685.85

Payment Information

Vendor	(* indicates pending)	Total
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Encumbrances

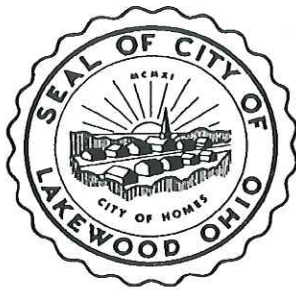
PO #	Vendor	Balance
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Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	225	Federal Forfeiture Fund	Original Budget	35,000.00
Department	20	Public Safety	Revised Budget	.00
Division	10	Police	Current expenditures	2,685.85
Activity basic	42	Public Safety	YTD expenditures	.00
Sub activity	1	Public Safety	Unposted expenditures	.00
Element	86	Machinery and Equipment	Encumbrances	.00
Object	12	Operating Equipment	Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-138

May 6, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Medical Supplies & Equipment for Lakewood Division of Fire/EMS

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Safety; Division of Fire, I am submitting for your consideration this request to award a contract with Bound Tree Medical, LLC in an amount not to exceed \$40,000 to Purchase Medical Supplies & Equipment for the Division of Fire/EMS as outlined in Bid No. 19-008. Contract award is effective May 1, 2019 through April 30, 2020 and includes (2) additional one-year renewal options.

Bound Tree Medical, LLC submitted the sole bid for the Purchase of Medical Supplies & Equipment.

Contracting Authority:	Ordinances 50-18 \$150,000
Contracting Balance:	\$122,436 / \$82,436
Funding:	Lakewood Hospital Special Revenue Fund
Account Distribution:	260-2050-423-42-10 \$55,000
Account Balance:	\$43,783 / \$3,783
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Operating Supplies
Commodity Code:	938-078
Bid Reference:	Bid No. 19-008

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____

DEPARTMENTAL CORRESPONDENCE

Date 4/23/2019

Subject: EMS supplies Bid No. 19-008

To: Board of Control Department: City Hall

From: Chief Gilman Department: Fire

The after review by the EMS Supervisor the recommendation of Fire Department is to renew the bid from Boundtree Medical for supplying the City of Lakewood Medical supplies for a cost not to exceed \$40,000. This is the first year of this bid. This bid may be extended until 2021.

Thank you for your consideration.

BID ACKNOWLEDGEMENT

- NOTE 1. The wording of this Bid Acknowledgement shall be retained throughout, without changes, alterations, or additions except as permitted by the Instructions to Bidders and the Bid Documents. Any change in the wording may cause the bid to be rejected as not complying with the law, however, the City of Lakewood (the "City") reserves the right to waive any informalities or irregularities.
- NOTE 2. All the medical supplies required under this contract are listed on Appendix A. Vendor shall identify Manufacturer and Model/Item Number and submit with bid. There is no guarantee on the number of items and/or quantity of items that will be needed throughout the contract period(s). Therefore, the City does not guarantee purchase, and quantities are subject to change during the term of the contract period(s). The Bidder shall not include any order minimums with their bid as these will not be accepted.
- NOTE 3. Bidder shall provide Percentage Discount and Renewal Year options in this Bid Acknowledgement and furnish with their bid, a copy of effective non-varying price lists; item description; and price list supplements applicable to this bid.
- NOTE 4. *Each bid is deemed to be submitted based upon the Specifications, Instructions to Bidders, Bid Acknowledgement, and other Contract Documents, including but not limited to all Addenda. The bidder will be required to comply with all requirements of the Contract Documents, regardless of whether the Bidder had actual knowledge of the requirements and regardless of any statement or omission made by the Bidder, which might indicate a contrary intention.*
- NOTE 5. The City may split the contract award between Sewer related items and Water Maintenance related items.

The Bidder shall supplement its bid by supplying the following information for use in the preparation of the contract.

BIDDER COMPANY NAME: Bound Tree Medical, LLC

NAME OF PRESIDENT: Jeff Prestel

COMPANY ADDRESS: 5000 Tuttle Crossing Blvd.

CITY: Dublin STATE: OH ZIP CODE: 43016

FEDERAL TAX IDENTIFICATION NO.: 31-1739487

TELEPHONE NO.: 800-533-0523; FAX NO.: 877-311-2437

CONTACT PERSON FOR CONTRACT PROCESSING: Guy Butts

E-MAIL ADDRESS: guy.butts@boundtree.com

CONTACT PERSON FOR ORDERING MATERIALS: Michelle VanKanegan

PHONE NO.: 330-550-3701

E-MAIL ADDRESS: michelle.vankanegan@boundtree.com

PERCENTAGE DISCOUNT OFF LIST PRICE SCHEDULE

25 % for initial contract year,
effective May 1, 2019 through April 30, 2021

RENEWAL OPTION

Pursuant to the provisions stated in the bid, the City of Lakewood shall have the sole option to extend the contract period in one-year increments for a total accumulative period of **two (2) additional years**. This option shall apply to any or all of the materials quoted herein.

If the options are exercised, the Contractor shall charge the City the same price as quoted herein except as modified in the paragraphs below. All modifications shall be computed against the original contract price.

The option shall be executed at the same price(s) quoted herein subject to a maximum percentage of increase and/or minimum percentage of decrease, if any, quoted by the Contractor below for each applicable option period:

1ST 12-MONTH RENEWAL + / - 0 %
May 1, 2020 through April 30, 2021

2ND 12-MONTH RENEWAL + / - 0 %
May 1, 2021 through April 30, 2022

I hereby grant the City of Lakewood the options stated on this page. If a percentage of increase or decrease is not quoted (ie; left blank), the City shall have the right to execute the option at the same price(s) quoted for the original contract period. If a zero price change is indicated for any of the renewal periods indicate "0" in the space provided.

Plan Holder Report as of 04/22/2019 09:30:27 AM EDT**Lakewood OH, City of**

Medical Supplies and Equipment for Lakewood Division of Fire and EMS (eBidDoc #6273377)

Contact: Mark Papke
 Phone: 216-529-6807
 E-mail: mark.papke@lakewoodoh.net
 Bid Date: 04/22/2019 02:00 PM EDT

[Help](#)

Company	Contact	Designation	Bus. Types	Entry Date	Doc Type	Comments
Bound Tree Medical, LLC 5000 Tuttle Crossing Blvd Dublin, OH 43016	BTM SubmitBids Phone: 800-533-0523 Fax: Email: submitbids@boundtree.com	Supplier		04/08/2019	eBidDoc	
Penn Care inc 1317 north rd niles, OH 44446	Grayson Root Phone: 330-544-0777 Fax: 330-544-0022 Email: grayson@pennicare.net	Supplier	SBE	04/08/2019	eBidDoc	
Interboro Packaging Corporation 114 Bracken Road Montgomery, NY 12549	Abraham Jeremias Phone: 845-457-2700 Fax: 845-457-1927 Email: interboro2@frontiernet.net	Supplier	WBE	04/08/2019	eBidDoc	
All American Poly 40 Turner Place Piscataway, NJ 08854	Zeke Rosen Phone: 7327523200x1124 Fax: Email: zeke@allampoly.com	Supplier		04/08/2019	eBidDoc	
QuadMed, Inc. 11210 Phillips Industrial Blvd, Ste 1 JACKSONVILLE, FL 32256	Brittany Lovelace Phone: 800-933-7334 Fax: Email: bids@quadmed.com	Supplier	WBE	04/09/2019	eBidDoc	
Lakewood OH, City of 12650 Detroit Avenue Lakewood, OH 44107	Mark Papke Phone: 216-529-6807 Fax: 216-521-1379 Email: mark.papke@lakewoodoh.net	Government Agency		04/17/2019	eBidDoc	

5 Companies
 downloaded Bid

Received 1 Bid
 Submission

NON-COLLUSION AFFIDAVIT

State of Ohio, County of Franklin

Bound Tree Medical, LLC (the "Affiant"), being first duly sworn

according to law states:

1. Individual Only: That the Affiant is an individual doing business under the name

of _____

in the City of _____, State of _____;

Partnership Only: That the Affiant is the duly authorized representative of a
partnership doing business under the name of _____

in the City of _____, State of _____;

Corporation Only: That the Affiant is the duly authorized, qualified and acting
Director of Pricing _____, of Bound Tree Medical

a corporation organized and existing under the laws of the State of Ohio;
and, that the Affiant of the partnership or corporation referred to above, as applicable, is
filing herewith a bid to the City of Lakewood in conformity with the Contract Documents;

2. Corporation Only: Affiant further states that the following is a complete accurate
list of the officers, directors and attorneys of the corporation:

President Brian LaDuke

Vice President Rhiannon Greene

Secretary Mark Dougherty

Treasurer Shawn Saylor

Attorneys Darrell Hughes

Directors _____

and, that the following officers are duly authorized to execute contracts on behalf of the
corporation: Jon McGrew

May 2, 2019 9:10:18 AM EDT

File Edit Commands Help

Print screen RION

260-2050-423.42-10

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Print

Cancel

Exit

Previous acc...

Next account

2018

2020

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Operating Supplies / Other

Fiscal year: 2019

Budget: 55,000.00

Committed: 42,178.01

Balance: 12,821.99

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	4,966.05	4,966.05
Q 03 March	2,734.87	7,700.92
Q 04 April	3,516.49	11,217.41
Q 05 May	.00	11,217.41

Payment information

Vendor	Total
Q BOUND TREE MEDICAL, LLC	5,855.66
Q EASTERN MEDICAL LLC	1,183.74

Encumbrances

PO #	Vendor	Balance
Q 090365	BOUND TREE MEDICAL, L	29,144.34
Q 090428	EASTERN MEDICAL LLC	1,816.26

Pre Encumbrances

Type	Req/PO	Project	Balance
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Segment/Balance Details

Fund	260	Lkwd Hospital Sp Rev Fund	Original Budget	55,000.00
Department	20	Public Safety	Revised Budget	.00
Division	50	EMS	Current expenditures	1,863.78
Activity basic	42	Public Safety	YTD expenditures	7,700.92
Sub activity	3	Public Safety	Unposted expenditures	1,652.71
Element	42	Operating Supplies	Encumbrances	32,613.31
Object	10	Other	Unposted encumbrances	1,652.71



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-139

May 6, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Polymer Flocculants

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Wastewater Treatment, and the attached letter of recommendation, I am submitting for your consideration this request to award a requirement contract with **Polydyne, Inc.** in an amount not to **exceed \$20,000** to provide **Polymer Flocculants to the Waste Water Treatment Plant as described in Bid No. 19-006.** Contract effective May 1, 2019 through April 30, 2020 and includes two (2) additional one-year renewal options.

Polydyne, Inc. submitted the **sole** bid for Polymer Flocculants.

Contracting Authority:	Ordinance 50-18 \$30,000
Contracting Balance:	\$22,671 / \$2,671
Funding:	Enterprise Fund
Account Distribution:	511-3072-432-42-01 \$158,400
Account Balance:	\$115,300 / \$95,300
Object Code:	Operating Supplies – Chemicals
Contract Approved by Law:	Yes _____ / No _____ / PO _____ c/c _____
Commodity Code:	885-077
Bid Reference:	Bid No. 19-006

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joe Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



Memo

To: Kim Smith, Procurement
From: William Crute, Division Manager WWTP
Date: April 16, 2019

RE: RECOMMENDATION – BID No. 19-006 POLYMER FLOCCULANTS

The City received one (1) valid bid for the purchase of Polymer Flocculants used in the dewatering of sewage sludge (biosolids) at the WWTP. The bid was from **POLYDYNE Inc.** The WWTP has used the polymer bid for more than 10 years and found that it meets or exceeds the performance requirements found in the specifications; therefore a performance test will not be required. The cost per pound of polymer is **\$2.05** for the duration of the bid.

Year	Estimated Lbs./Bags Polymer	Cost/Lb.	Estimated Total Yearly Cost
2019	9,240/168	\$2.05	\$18,942.00
2020	13,200/240	\$2.05	\$27,060.00
Option 2021	13,200/240	\$2.05	\$27,060.00

It is our recommendation that a purchasing contract be awarded to **POLYDYNE Inc.** in the amount of **\$18,942.00** for 2019.

CITY OF LAKEWOOD
PRICES TO INCLUDE

POLYMER FLOCCULANTS
BID NO. 19-006

PART 1 – GENERAL - The amount bid shall include the following information provided by Contractor:

- | | | | | |
|-----|--|----------------------------|----------------------------|-----------------------------------|
| 1.1 | Manufacturers name | <u>Polydyne Inc.</u> | | |
| | | <u>1st Year</u> | <u>2nd Year</u> | <u>3rd Option Year</u> |
| 1.2 | Price per Pound DELIVERED | \$ <u>2.05/Lb.</u> | \$ <u>2.05/Lb.</u> | \$ <u>2.05/Lb.</u> |
| 1.3 | Projected Pounds Polymer/Dry Ton Sludge | <u>11.25 Lbs/DT</u> | | |
| 1.4 | Projected Percentage (%) Cake Solids | <u>18.75%</u> | | |
| 1.5 | Estimated Total Performance Cost | <u>\$277,187.49</u> | | |
| | (sum of Cost (A) calculations from Performance Cost Calculation Sheet) | | | |
| 1.6 | Bid price shall be complete with labor, insurance, materials, transportation, permits, etc. included. No additional fees, charges or expenses may be added to price bid. | | | |

End of Section

PERFORMANCE COST CALCULATION SHEET

FIRST YEAR

Cost A – Flocculant Cost:

1000 Dry Tons x 11.25 Lbs. Polymer/Dry Ton x 2.05 Cost/Lb. Polymer = \$23,062.50

Cost B – Disposal Cost:

1000 Dry Tons Divided by 18.75 % Cake Solids x \$13 Estimated Disposal Cost = \$69,333.33

First Year Total Cost: \$92,395.83

SECOND YEAR

Cost A – Flocculant Cost:

1000 Dry Tons x 11.25 Lbs. Polymer/Dry Ton x \$2.05 Cost/Lb. Polymer = \$23,062.50

Cost B – Disposal Cost:

1000 Dry Tons Divided by 18.75 % Cake Solids x \$13 Estimated Disposal Cost = \$69,333.33

Second Year Total Cost: \$92,395.83

THIRD YEAR

Cost A – Flocculant Cost:

1000 Dry Tons x 11.25 Lbs. Polymer/Dry Ton x \$2.05 Cost/Lb. Polymer = \$23,062.50

Cost B – Disposal Cost:

1000 Dry Tons Divided by 18.75 % Cake Solids x \$13 Estimated Disposal Cost = \$69,333.33

Third Year Total Cost: \$92,395.83

TOTAL PERFORMANCE COST: \$277,187.49

(Sum of total cost for all three years)

The above calculations are for product comparison only. The actual quantity of polymer required may increase or decrease in accordance with changes in Plant conditions.

CALCULATION EXAMPLE

Cost A – Flocculant Cost:

1000 Dry Tons x 13 Lbs. Polymer/Dry Ton x \$1.00 Cost/Lb. Polymer = \$13,000.00

Cost B – Disposal Cost:

1000 Dry Tons Divided by 18 % Cake Solids x \$13 Estimated Disposal Cost = \$72,222.22

Yearly Total Cost: \$85,222.22

BID ACKNOWLEDGEMENT

NOTE 1. The wording of this Bid Acknowledgement shall be retained throughout, without changes, alterations, or additions except as permitted by the Instructions to Bidders and the Bid Documents. Any change in the wording may cause the bid to be rejected as not complying with the law, however, the City of Lakewood (the "City") reserves the right to waive any informalities or irregularities.

NOTE 2. *Each bid is deemed to be submitted based upon all of the Plans, Specifications, Instructions to Bidders, Bid Acknowledgement, and other Contract Documents, including but not limited to all Addenda. The bidder will be required to comply with all requirements of the Contract Documents, regardless of whether the Bidder had actual knowledge of the requirements and regardless of any statement or omission made by the Bidder, which might indicate a contrary intention.*

NOTE 4. City does not guarantee purchase, and quantities are subject to change during the term of the contract.

The Bidder shall supplement its bid by supplying the following information for use in the preparation of the contract.

BIDDER COMPANY NAME: Polydyne Inc.

NAME OF PRESIDENT: John Pittman

ADDRESS: 1 Chemical Plant Rd., Riceboro, GA 31323

FEDERAL TAX IDENTIFICATION NO.: 34-1810283

CONTRACTOR'S LICENSE NO.: 5724- vendor number

TELEPHONE NO.: 912-880-2035; FAX NO.: 912-880-2078

MAILING ADDRESS: 1 Chemical Plant Rd., Riceboro, GA 31323

CONTACT PERSON FOR CONTRACT PROCESSING: Boyd Stanley, Vice-President

E-MAIL ADDRESS: PolybidDpt@snfhc.com

NON-COLLUSION AFFIDAVIT

State of Georgia, County of Liberty,

Boyd Stanley (the "Affiant"), being first duly sworn

according to law states:

1. Individual Only: That the Affiant is an individual doing business under the name

of _____

in the City of _____, State of _____;

Partnership Only: That the Affiant is the duly authorized representative of a
partnership doing business under the name of _____

in the City of _____, State of _____;

Corporation Only: That the Affiant is the duly authorized, qualified and acting
Vice-President _____, of Polydyne Inc.

a corporation organized and existing under the laws of the State of Delaware;
and, that the Affiant of the partnership or corporation referred to above, as applicable, is
filing herewith a bid to the City of Lakewood in conformity with the Contract Documents;

2. Corporation Only: Affiant further states that the following is a complete accurate
list of the officers, directors and attorneys of the corporation:

Please see attached Polydyne Inc. "General Information" sheet.

President _____

Vice President _____

Secretary _____

Treasurer _____

Attorneys _____

Directors _____

and, that the following **officers** are duly authorized to execute contracts on behalf of the
corporation: John Pittman, Mark Schlag, Boyd Stanley, Christopher Gannon and Ken Luke

May 2, 2019 9:10:52 AM EDT
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511-3072-432.42-01
Account miscellaneous
Budget miscellaneous
Encumbrances
Pre-encumbrances
Transactions
Detail by date
Detail by code
Detail by year & p
Pending by date
Pending by code
Pending by year
Procurement car

Print
Cancel
Exit
Previous acc...
Next account
2018
2020
Account activi...
Pending trans...
Images
Budget alloca...

Account information

Q Operating Supplies / Chemicals
Fiscal year: 2019 Dr
Budget: 158,400.00
Committed: 139,328.75
Q Balance: 19,071.25

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	.00	.00
Q 02 February	17,825.31	17,825.31
Q 03 March	16,310.46	34,135.77
Q 04 April	8,964.45	43,100.22
Q 05 May	.00	43,100.22

Encumbrances

PO #	Vendor	Balance
Q 090343	USALCO, LLC	96,228.53
Q 090344	POLYDYNE, INC.	.00

Segment/Balance Details

Fund	511	Wastewater Treatment Fund	Original Budget	158,400.00
Department	30	Public Works	Revised Budget	.00
Division	72	Wastewater Imprpt	Current expenditures	8,964.45
Activity basic	43	Streets and Highways	YTD expenditures	34,135.77
Sub activity	2	Public Works Enterprise	Unposted expenditures	.00
Element	42	Operating Supplies	Encumbrances	96,228.53
Object	01	Chemicals	Unposted encumbrances	.00

Project Data

Project Entry Optional

Payment information

Vendor	(* indicates pending)	Total
Q POLYDYNE, INC.		7,328.75
Q USALCO, LLC		35,771.47

Pre Encumbrances

Type	Req/PO	Project	Balance
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12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-140

May 6, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award of Contract – Tire Balancer – Division of Fleet

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Fleet, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to **West Park Automotive Parts** in the amount of **\$7,549** for the purchase of a **Coats Model 15003DA Tire Balancer** for use by the Division of Fleet.

Tire Balancer will be purchased through Sourcewell contract 062916-GPC, as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding.

Contracting Authority:	Ordinance 59-18 \$4,600,000
Contracting Balance:	\$1,865,962 / \$1,858,413
Funding:	General Fund
Account Distribution:	101-3050-414-42-20 \$20,000
Account Balance:	\$14,516 / \$6,967
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Object Code:	Small Tools & Equipment
Commodity Code:	928-010
Bid Reference:	Sourcewell

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



INTEROFFICE MEMORANDUM

To: Kim Smith
FROM: James Holman
SUBJECT: 2019 CAPITAL PLAN VEHICLES AND EQUIPMENT
Ordinance: 59-18 Vehicles, Machinery, and Equipment
DEPT: Project 193007 TIRE EQUIPMENT
DATE: 04/24/2019
CC: Joseph Beno

Public Works has spending authority to purchase tire machine equipment @ \$25,000.00, Project number 193007. This equipment was quoted at \$7,549.00 from Westpark Auto Parts who is a local NAPA dealer. The funds for this purchase will come from General Fund. This equipment will replace a wheel balancer originally purchased in 2006. The old wheel balancer will be sent to auction.

Detailed descriptions see attached specifications and Quotes

Final Quote from vendor awarded to West Park Auto Parts 13445 Lorain Ave. Cleveland, OH 44111 Sourcewell Contract#062916-GPC

One (1) Coats 1500 Tire Balancer @ \$ 7,549.00

Anticipated life span of one (1) tire balancer is 12 years.

Expected delivery date 30 days ARO.

* * Q U O T E * *

WEST PARK AUTO PARTS
13445 LORAIN AVE.
(216) 941-0550
CLEVELAND, OH 44111

ACCT #	SOLD TO	DATE	TIME
790	City Of Lakewood	04/08/2019	13:26
SR #	Street Dept. 12650 Detroit Ave. Lakewood, OH 44107-0000	STORE #	EMP #
90		100001395	1 Debbie

PART NUMBER	LN	DESCRIPTION	QUANTITY	LIST	PRICE	TOTAL
80XE	CTC	COATS TIRE CHANGER	1.00	28,381.00	10199.0000	10,199.00
15003DA	CTC	COATS BALANCER	1.00	18,653.22	7549.0000	7,549.00

17,748.00

TOTAL ----->

*** Plus Applicable Taxes. ***
*** Prices Subject to Change Without Notice. ***

* * THIS IS NOT AN INVOICE * *



NAPA

Automotive Replacement Parts

#062916-GPC

Maturity Date: 09/06/2020

Products & Services

Products & Services

Sourcewell contract 062916-GPC gives access to the following types of goods and services:

- Parts for automobiles and light trucks
- Parts for medium and heavy duty trucks
- Parts for agriculture/farm/lawn and garden equipment
- Off highway/industrial vehicle parts
- Recreational/marine vehicle parts
- Technician training
- Shop management training
- Multiple distribution channels
- Machine Shop Service at select NAPA Stores

Become a Member

May 3, 2019 11:41:11 AM EDT

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101-3050-414.42-20

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Print

Cancel

Exit

Previous acc...

Next account

2018

2020

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Operating Supplies / Small Tools and Equipment

Fiscal year: 2019 Dr

Budget: 20,000.00

Committed: 5,483.91

Balance: 14,516.09

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	1,471.89	1,471.89
Q 02 February	.00	1,471.89
Q 03 March	184.66	1,656.55
Q 04 April	381.52	2,038.07
Q 05 May	.00	2,038.07

Payment information

Vendor	(* indicates pending)	Total
Q WEST PARK AUTOMOTIVE PARTS		1,554.16

Encumbrances

PO #	Vendor	Balance
Q 090036	DIVERSIFIED AIR SYSTE	.00
Q 090085	WEST PARK AUTOMOTIVE	3,445.84

Pre Encumbrances

Type	Req/PO	Project	Balance
------	--------	---------	---------

Segment/Balance Details

Fund	101	General Fund	Original Budget	20,000.00
Departaent	30	Public Works	Revised Budget	.00
Division	50	Fleet Management	Current expenditures	.00
Activity basic	41	General Government	YTD expenditures	2,038.07
Sub activity	4	General Government	Unposted expenditures	.00
Element	42	Operating Supplies	Encumbrances	3,445.84
Object	20	Small Tools and Equipment	Unposted encumbrances	.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-141

May 6, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award of Contract – Aerial Bucket Truck – Division of Parks

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Fleet, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Utility Truck Equipment, Inc. in the amount of \$118,095 for the purchase of a Versalift 37 ft. Aerial Bucket mounted on a 2019 Ford F550 Cab & Chassis for use by the Division of Parks. Aerial Bucket Truck to be paid for through the City's 2019 Capital Lease Program.

Aerial Bucket Truck to be purchased through the rules established by the State of Ohio Cooperative Purchasing Program STS515, Schedule 800463.

Contracting Authority:	Ordinance 59-18 \$4,600,000
Contracting Balance:	\$1,858,413 / \$1,740,318
Funding:	Capital Lease Program
Account Distribution:	401-3010-470-86-12 Project 193025 \$119,000
Account Balance:	\$119,000 / \$905
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Parks Bucket Truck
Commodity Code:	560-081
Bid Reference:	State of Ohio Cooperative Purchase Program

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



INTEROFFICE MEMORANDUM

To: Kim Smith
FROM: James Holman
SUBJECT: 2019 CAPITAL LEASE Project 193025
Ordinance: 59-18 Vehicles, Machinery, and Equipment
DEPT: Parks Department Bucket Truck
DATE: 4/25/2019
CC: Joseph Beno, Kurt Matej

Public Works has spending authority to purchase one (1) New Bucket truck @ \$115,000.00. Project number 193025. This equipment was quoted at \$118,095. The funds for this purchase will come from Capital Lease. This vehicle will replace unit 620, a 2002 Chevy 3500HD with 70,000 miles. Old 620 will go to auction.

Detailed descriptions see attached quotes

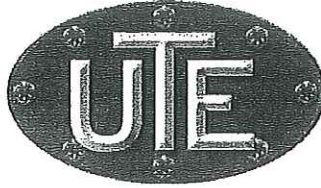
*Final Quote from vendor, awarded to Utility Truck Equipment Inc.
23893 U.S.23 South Circleville, OH 43113*

One (1) 2019 Ford F550 Bucket truck as quoted @ \$ 118,095.00

Equipment purchased through Ohio State Term Schedule, Index number STS515, Schedule number 800463.

Anticipated life span of one (1) Parks Bucket Truck is 15 years.

Expected delivery date is 240-270 days after receipt of order.



UTILITY TRUCK EQUIPMENT, INC.
23893 U.S. 23 SOUTH
P.O. BOX 130
CIRCLEVILLE OH 43113

Telephone 740-474-5151

Fax 740-474-4402



37' AERIAL UNIT

AERIAL TOWER AND ACCESSORIES

Versalift model SST-37-EIH insulated aerial tower with a maximum working height of 42', and a maximum horizontal side reach of 27'- 9". Includes the following features and accessories:

- 24" x 30" x 42" enclosed fiberglass platform with cover.
- Full pressure platform mounted 3-function single handle control.
- Full pressure individual lower controls, with upper control override.
- Hydraulic platform leveling system with upper and lower tilt controls.
- Combination articulating/telescoping boom assembly.
- Upper fiberglass telescoping boom with outer boom insert.
- Articulating steel lower boom assembly.
- ANSI category "C" insulation rating for 46KV and below.
- 360 degree continuous rotation.
- Center mount pedestal at front of body, with booms stowed to the rear.
- Two (2) vertical hydraulic outriggers between cab and body.
- Outrigger / boom interlock system.
- 12 gallon integral oil reservoir located in pedestal.
- 3 GPM open center hydraulic system.

**SUMMARY SHEET FOR CITY OF LAKEWOOD****BASE SST 37 AERIAL EQUIPMENT** **\$62,815.00**

1) 40' aerial tower in lieu of 37'.	\$1800.00
10) Fiberglass lower boom insert (insulated unit only).	\$1615.00
12) Torsion bar stabilizers in addition to outriggers	\$3840.00
16) Ziebart rustproof chassis cab and body understructure.	\$750.00
17) Aluminum understructure with aluminum treadplate cargo floor.	\$1150.00
21) 18" wide through tunnel under tailshelf, door each side.	\$660.00
24) #2 curbside compt. with shelving in lieu of access opening.	No Charge
25) Curbside tailshelf access steps in lieu of #2 access opening.	\$440.00
27) Aluminum gripstrut, full length of sidebox, \$640.00 per side.	\$1280.00

GENERAL OPTIONS ALL UNITS

52) 1800 watt pure sine wave inverter, dash switch, rear receptacle.	\$3200.00
Change combo rear hitch to Reese receiver only.....	No charge
Install a strobe light wire to under the chassis hood.....	<u>No Charge</u>
	\$ 77,550.00

BASE CHASSIS PRICE **\$44,495.00**

4) V-10 gasoline engine in lieu of diesel DEDUCT	(\$6,950.00)
5) Cab running board and step combination.	\$385.00
11) Keyless entry, power windows and door locks, heated mirrors.	\$890.00
19) Ford backup camera system, installed.	\$1175.00
20) Additional smart keys \$275.00 x (2)	<u>\$550.00</u>
	\$40,545.00

TOTAL CHASSIS AND EQUIPMENT **\$ 118,095.00****Including all options listed in red**

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

S & L GOVERNMENT PRICING SCHEDULE

SCHEDULE NUMBER: 800463

EFFECTIVE DATES: 12/01/2015 TO 11/30/2017
Renewal through 10/31/2019

Utility Truck Equipment, Inc.

STATE TERM SCHEDULE

Index No. STS515
Eff. Date 03/05/2019

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

CONTRACTOR, PRICES, TERM SCHEDULE, ETC.

Send Purchase Orders To:

Remit To:

OAKS Contract ID:

0000045385
Utility Truck Equipment, Inc.
PO Box 130

800463

Circleville, OH 43113-9003

Contractor Contacts:

Mr. John Mattix

Telephone: (866) 367-1883

Fax: (740) 474-4402

Email: jmmattix@utilitytruck.net

Delivery:

Terms:

240 Days A.R.O. - F.O.B. Destination

1% - 20, Net 30 Days

Basic Order Limitations (Agencies should contact Procurement Services when they expect to exceed the Maximum Order Limitation.)

Minimum: \$100.00

Maximum: \$350,000.00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-142

May 6, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Rescind Contract – Fueling Terminal Upgrade Project – Division of Fleet

Dear Members of the Board:

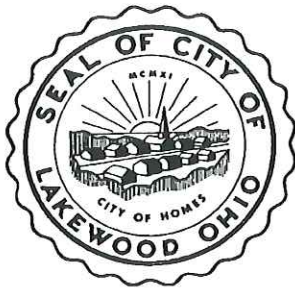
Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Fleet, and the attached letter of recommendation, I am submitting for your consideration this request to rescind the award of contract with Collins Equipment in the amount of \$102,056 to upgrade the city's Fuel Island Terminals and Software. The City is not permitted to utilize Collins Equipment for this project, as they were not awarded the contract for our District 12 by the State of Ohio; GDC119, Contract RS902813

Contracting Authority:	Ordinance 59-18 \$4,600,000
Contracting Balance:	\$1,740,318 / \$1,842,374
Funding:	Capital Lease Program
Account Distribution:	401-3050-470-86-12 Project #193026 \$103,000
Account Balance:	\$944 / \$103,000
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Upgrade Fueling Terminals
Commodity Code:	720-041
Bid Reference:	State of Ohio Cooperative Purchasing Program

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____





12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-143

May 6, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Fueling Terminal Upgrade Project – Division of Fleet

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Fleet, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Allphase Service Station Equipment in the amount of \$91,200 to upgrade the city's Fuel Island Terminals and Software, including the replacement of our four (4) oldest fuel dispensers.

Fueling Terminal Upgrade Project and replacement of (4) oldest fuel dispensers to be purchased through the rules established by the State of Ohio Cooperative Purchasing Program; GDC119, Contract RS902813

Contracting Authority:	Ordinance 59-18 \$4,600,000
Contracting Balance:	\$1,842,374 / \$1,751,174
Funding:	Capital Lease Program
Account Distribution:	401-3050-470-86-12 Project #193026 \$103,000
Account Balance:	\$103,000 / \$11,800
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Object Code:	Upgrade Fueling Terminals
Commodity Code:	720-041
Bid Reference:	State of Ohio Cooperative Purchasing Program

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



INTEROFFICE MEMORANDUM

To: Kim Smith
FROM: James Holman
SUBJECT: 2019 CAPITAL PLAN VEHICLES AND EQUIPMENT
Ordinance: 59-18 Vehicles, Machinery, and Equipment
DEPT: Project 193026 FUELING UPGRADE
DATE: 05/2/2019
CC: Joseph Beno

Public Works has spending authority to upgrade the fuel terminals and software @ \$120,000.00, Project number 193026. This upgrade was quoted at \$91,199.50 from Allphase Service Station Equipment who is the state bid vendor for this district. The funds for this purchase will come from Capital Lease. This upgrade will include replacing all fuel island terminals, site controllers, updating the fuel management software, replacing 4 fuel dispensers, and installation.

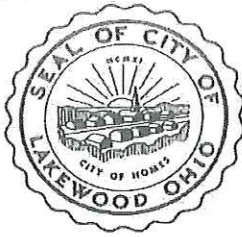
The previous award to Collins Equipment for this upgrade (BOC meeting 3/18/19) was rescinded due to Ohio DAS requirements. The state bid is divided into districts and awarded to different vendors by district. Collins Equipment provided a quote based on Ohio DAS pricing but did not make us aware at any point that they were not the vendor for this area. This change of vendor worked in the City's favor due to the new vendor being more competitive in pricing. This also allowed for the replacement of the four oldest fuel dispensers.

Final Quote from vendor awarded to Allphase Service Station Equipment 13250 Main Market Rd. Burton, OH 44021. Ohio DAS Contract Number RS902813. Estimate # 12794 & 12797.

Fueling system upgrades as quoted @ \$ 91,199.50

Anticipated life span of fuel system upgrade is 25 years.

Expected delivery date 30 days ARO.



12650 DETROIT AVENUE • 44107 • 216/529-6647 • FAX 216/529-5934
Website: www.onelakewood.com

James Holman
Division Manager, Fleet Management

May 2, 2019

Mr. Bill Morgan
Collins Equipment Corporation
3005 E. 55th Street
Cleveland, OH 44127

Dear Mr. Bill Morgan,

I am hereby sending this written notice to inform you that the City of Lakewood rescinds the award to Collins Equipment Corporation for the contract to upgrade our fuel system software and components as awarded on 3/18/2019.

While Collins Equipment offered the pricing according to the DAS contract, you are not the vendor for our district and at no time was the City made aware of this during conversation. Due to the Ohio DAS contract being divided by district, the City must use the vendor listed for our area.

Thank you for your interest in doing business with the City of Lakewood.

Sincerely,

James Holman
Division Manager, Fleet Management

Smith, Kim

From: Bill Morgan <bmorgan@collinsequip.com>
Sent: Friday, May 3, 2019 10:35 AM
To: Smith, Kim
Cc: Holman, James; Beno, Joe
Subject: RE: Message from "RNP002673D081D6"

Kim

I have received your cancellation e-mail.

Please accept our most sincere apology for the confusion.

If possible we'd like to meet with you to discuss at your convenience.

Thank-you!

Bill

William C. Morgan
Collins Equipment Corp.
3005 East 55th Street
Cleveland OH. 44127
216-641-4300
216-496-2574 (m)
bmorgan@collinsequip.com



From: Smith, Kim [mailto:Kim.Smith@lakewoodoh.net]
Sent: Thursday, May 02, 2019 2:07 PM
To: Bill Morgan <bmorgan@collinsequip.com>
Cc: Holman, James <James.Holman@lakewoodoh.net>; Beno, Joe <Joe.Beno@lakewoodoh.net>
Subject: FW: Message from "RNP002673D081D6"

Please cancel City of Lakewood PO #90525 in its entirety as per the attached.

PLEASE CONFIRM RECEIPT OF THIS EMAIL.

Thank you,

Kim E. Smith
Purchasing Manager
City of Lakewood
12650 Detroit Ave.
Lakewood, OH 44107
P 216-529-6075
F 216-529-6806
Kim.Smith@lakewoodoh.net
www.onelakewood.com

ALLphase Service Station Equip. Inc.

11159 Vaughn Rd.
Hiram, Ohio 44234
Robert Brown
(440) 476-5470
allphaseservicestation@gmail.com

Estimate

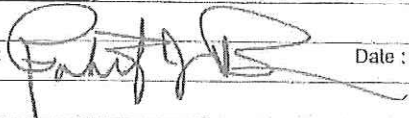
Estimate No: 12794
Date: 4/27/2019
Territory:
Sales Person:

STATE TERM CONTRACT NO. RS902813

Bill To:

City of Lakewood
12650 Detroit Ave
Lakewood, Ohio 44107
ATT: James Holman

Code	Description	Qty/Hours	Rate	Amount
	We hereby propose to furnish the materials, equipment, and perform the labor necessary for the complete removal of four existing K800 Fuel Management systems located at the following locations. (Two Fuel Management systems : Public Works Garage - 12650 Detroit Ave., One Fuel Management System : Refuse Garage - 12920 Berea Rd., One Fuel Management System : Fire Station #1 - 14601 Madison Ave.) The removal of the existing K800 Fuel Management Systems shall include Disconnection of all electrical wires connected to systems, removal of Fuel Island Terminal, and the removal of the Fuel Site Controllers. This proposal shall also include the remodel of internal electrical conduits within each Fuel Island Terminal Pedestal and at each External Fuel Site Controller and the installation of new seal-offs, conduits and wiring to make a complete system.			
	Based on conversation with the City of Lakewood we propose to install in the same foot print of existing Fuel Management System, the OPW PV200 Fuel Management System, PC Hardware requirements for Phoenix SQL Server Based, Compatible with Windows 7,32/64bit, Windows 8.1 32/64 bit, Server 2008 R2, WINDOWS 10 32/64, Server based and SQL enabled - SQL - 2008/2012/2014/2016 (Express or Enterprise). The training of the Phoenix SQL Server Software package will be by a factory trained direct installation & start-up technician. Below please find a discription of equipment to be installed per site.			
	City of Lakewood Public Works			
	1- PV ENT Enterprise FIT 2 (2) Hose System (Chipkey), w/ Fuel Island Terminal (FIT), w/ External Fuel Site Controller (FSC) w/ Ethernet capability, w/ Heater. // 1 - PV200 Enterprise FIT 2 (2) Hose System (Chipkey), w/ Fuel Island Terminal (FIT), w/ Heater.			
	City of Lakewood Refuse Site			
	1 - PV200 Enterprise FIT 2 (2) Hose System (Chipkey), w/ Fuel Island Terminal (FIT), w/ External Fuel Site Controller (FSC) w/ Ethernet capability, w/ Heater.			
	City of Lakewood Fire Station#1			
	1-PV200 Enterprise FIT 2 (2) Hose System (Chipkey), w/ Fuel Island Terminal (FIT), w/ External Fuel Site Controller (FSC) w/ Ethernet capability, w/ Heater.			
	LABOR TO REMOVE AND REPLACE FUEL MANAGEMENT SYSTEMS	80.00	\$60.00	\$4,800.00
	MATERIAL/PARTS			
	FOUR PETROVEND ENTERPRISE (2) HOSE SYSTEMS, FUEL ISLAND TERMINAL W/HEATER, EXTERNAL FUEL SITE CONTROLLER W/ETHERNET CAPABILITY.	1.00	\$41,554.50	\$41,554.50
	ELECTRICAL - CONDUITS, SEAL-OFFS, WIRING, ANCHORS, MISL.	1.00	\$1,200.00	\$1,200.00

Code	Description	Qty/Hours	Rate	Amount
	All equipment to be installed in accordance with Ohio Fire Code Chapter 22 and 34 and required specifications in NFPA 30 / NFPA 30A, listed in rule 1301 : 7-7-45 of the Ohio Administrative Code.			
	Any Alterations or Deviations from above specifications involving extra cost will be executed only upon written order, and will become an extra charge over and above the proposed amount. All agreements contingent upon strikes, accidents, or delays beyond our control.			
	All materials is guaranteed to be as specified, and work to be done accordance to plans submitted for above work and in a substantial workmanlike manner for the sum of FourtySeven Thousand, Five Hundred Fiftyfour dollals and fifty cent. \$47,554.50. With payment to be made in full 30days after inspection and satisfactory completion of above work.			
	Respectfully Submitted :  Date : 04/27/2019			
	ACCEPTANCE OF PROPOSAL			
	Signature : _____ Date : _____			

* Indicates non-taxable item

Subtotal	\$47,554.50
Tax (0.00%)	\$0.00
Total	<div style="border: 1px solid black; padding: 2px;">\$47,554.50</div>

ALLphase Service Station Equip. Inc.

11159 Vaughn Rd.
Hiram, Ohio 44234
Robert Brown
(440) 476-5470
allphaseservicestation@gmail.com

Estimate

Estimate No: 12797
Date: 5/1/2019
Territory:
Sales Person:

STATE TERM CONTRACT NO. RS902813

Bill To:

City of Lakewood
12650 Detroit Ave.
Lakewood, Ohio 44107
ATT: James Holman

Code	Description	Qty/Hours	Rate	Amount
	We hereby propose to furnish the materials, equipment and perform the labor necessary for the completion removal and replacement of three suction pump fuel dispensers at the public works garage, two single hose unleaded and one single hose diesel. Also we propose to remove and replace one suction pump diesel fuel dispenser single hose at Refuse location. The fuel dispensers we propose shall be 4-3711SNS Bennett suction pump, Electronic, High Hose style with pulsar and junction box. The high hose eliminates hose retractors or hoses that lay on the ground.			
	LABOR TO REMOVE AND REPLACE FUEL DISPENSERS	1.00	\$14,000.00	\$14,000.00
	MATERIAL/PARTS			
	3711SNS BENNETT SUCTION / HIGH HOSE / ELECTRONIC	4.00	\$5,980.00	\$23,920.00
	MISL. ELECTRICAL - CONDUIT, SEAL OFF, FITTINGS, WIRE	1.00	\$1,200.00	\$1,200.00
	MISL. PIPE, FITTINGS, FUEL FILTER ADAPTORS, OFF-SETS, ANCHOR BOLTS	1.00	\$1,600.00	\$1,600.00
	(4) 12" WHIP HOSE, (4) 12FT HOSES (4) SWIVELS (2) DIESEL NOZZLES (2) UNLEAD NOZZLES (4) BREAKAWAYS	1.00	\$1,725.00	\$1,725.00
	RENTAL EQUIPMENT CHARGE			
	MINI EXCAVATOR	1.00	\$1,200.00	\$1,200.00

* Indicates non-taxable item

Subtotal	\$43,645.00
Tax (0.00%)	\$0.00
Total	\$43,645.00



Index No.: GDC119
Eff. Date: 04/01/19
Page No.: 1

STATE OF OHIO
DEPARTMENT OF ADMINISTRATIVE SERVICES
GENERAL SERVICES DIVISION
OFFICE OF PROCUREMENT SERVICES
4200 SURFACE ROAD, COLUMBUS, OH 43228-1395

MANDATORY USE CONTRACT FOR: FUEL & FUEL TANK & DISPENSING EQUIPMENT: INSPECTION, REPAIR,
INSTALLATION AND REPLACEMENT & BUSTR REPORTING SERVICE

CONTRACT No.: RS902813

EFFECTIVE DATES: 05/01/13 to 03/31/17
Renewal through 03/31/2019

Index No.: GDC119
Page 64

CONTRACTOR INDEX

CONTRACTOR, TERMS, AND SHIPMENT:

BID CONTRACT NO.: RS902813-4 (03/31/17)

Category One - TANK & DISPENSING SYSTEM MAINTENANCE & TANK INSTALLATION, REMOVAL &
REPLACEMENT



OAKS Vendor ID: 0000204407
Allphase Service Station Equipment Inc.
13250 Main Market Rd
Burton, OH 44021

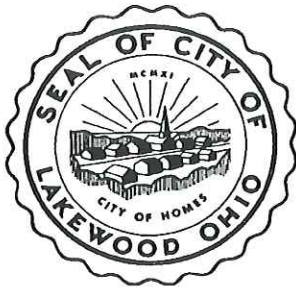
TERMS: Net 30 Days

DELIVERY: As Specified

CONTRACTOR'S CONTACT: Robert Brown

Telephone: (440) 476-5470
E-mail: allphaseservicestation@gmail.com

PREFERRED METHOD OF RECEIVING PURCHASE ORDERS: E-MAIL: allphaseservicestation@gmail.com



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-144

May 6, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Amend Contract – Hazardous Tree Removal Project

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Streets/Forestry, and the attached letter of recommendation, I am submitting for your consideration this request to amend a contract with Woodland Tree Service, Inc. in the amount of \$10,000 to perform additional Hazardous Tree Removal services within the city limits as outlined in Bid No. 18-022. Contract award to Woodland Tree Service, Inc. now totals \$90,000.

Woodland Tree Service, Inc. submitted the lowest and best responsive and responsible bid for this program.

Contracting Authority:	Ordinance 50-18 \$250,000
Contracting Balance:	\$50,000 / \$40,000
Funding:	General Fund
Account Distribution:	101-3032-464-39-10 \$80,000
Account Balance:	\$0 / (\$10,000)
Contract Approved by Law:	Yes _____ / NO _____ / PO _____ / c/c _____
Object Code:	Reforestation
Commodity Code:	968-088
Bid Reference:	Bid No. 18-022

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jenn Pae Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



MEMORANDUM

DATE: April 25, 2019
TO: Kim Smith, Purchasing
FROM: Chris Perry - Project Manager/Arborist
RE: **AMENDMENT - Bid No. 18-022, Hazardous Tree Removal Project**
CC: Joe Beno, Director, Department of Public Works

This is a letter of amend and increase the amount of funding available to the No. 18-022, Hazardous Tree Removal Project contract to Woodland Tree Service.

Woodland Tree has completed the original list of 35 trees at \$2,100 per tree for a total of \$73,500 – which was the maximum set forth on the original Purchase Order and leaving a balance of \$6,500 from the \$80,000 that was set forth in the original award approval dated January 14, 2019.

Woodland Tree also just finished removing three hazard private trees all located at the same property at the corner of Belle and Franklin along the Franklin side hanging over the roadway/sidewalk - the severely leaning group of trees that also proved to be very much decayed when there were removed.

The cost to remove these three trees (one of the three trees had two/split trunks) was \$8,000.

I would like to increase the Purchase Order from \$73,500 to \$90,000; which would require increasing the original award amount by \$10,000 from \$80,000 to \$90,000. This would cover the cost of the abatement of the hazard conditions along Franklin Ave. and cover us if we have to do another private hazard tree removal this year.

This would still keep us well under our overall contracting authority.

Respectfully,

Chris Perry
Division Manager, Arborist



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-009

January 14, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Hazardous Tree Removal Project


Dear Members of the Board:

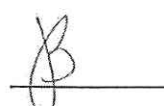
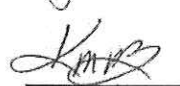
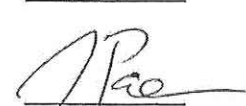
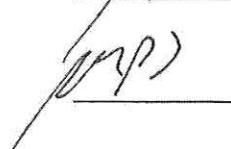
Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Streets/Forestry, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract with Woodland Tree Service, Inc. in an amount not to exceed **\$80,000** to perform Hazardous Tree Removal services within the city limits as outlined in Bid No. 18-022.

Woodland Tree Service, Inc. submitted the lowest and best responsive and responsible bid for this program.

Contracting Authority:	Ordinance 50-18 \$250,000
Contracting Balance:	\$250,000 / \$170,000
Funding:	General Fund
Account Distribution:	101-3032-464-39-10 \$80,000
Account Balance:	\$80,000 / \$0
Contract Approved by Law:	Yes <input checked="" type="checkbox"/> / NO <input type="checkbox"/> / PO <input type="checkbox"/> / c/c <input type="checkbox"/>
Object Code:	Reforestation
Commodity Code:	968-088
Bid Reference:	Bid No. 18-022

Original Award


Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works		_____	1/14/19
Kevin M. Butler, Director of Law		_____	1/14/19
Jenn Pae Director of Finance		_____	1/14/19
Michael P. Summers, Mayor		_____	1/14/19



May 2, 2019 9:11:23 AM EDT

File Edit Commands Help

Printscreen RION

101-3032-464.39-10

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

Print

Cancel

Exit

Previous acc...

Next account

2018

2020

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Contractual Services / Other

Fiscal year: 2019

Budget: 80,000.00

Committed: 72,125.00

Balance: 7,875.00

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	475.00-	475.00
Q 02 February	400.00-	875.00
Q 03 March	37,550.00	36,675.00
Q 04 April	35,450.00	72,125.00
Q 05 May	.00	72,125.00

Payment information

Vendor	Total
WOODLAND TREE SERVICE, INC.	73,500.00

Encumbrances

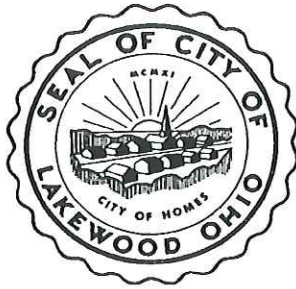
PO #	Vendor	Balance
Q 090365	WOODLAND TREE SERVICE	.00

Pre Encumbrances

Type	Req/PO	Project	Balance
------	--------	---------	---------

Segment/Balance Details

Fund	101	General Fund	Original Budget	80,000.00
Department	30	Public Works	Revised Budget	.00
Division	32	Forestry	Current expenditures	250.00-
Activity basic	46	Community Environment	YTD expenditures	36,675.00
Sub activity	4	Community Environment	Unposted expenditures	35,700.00
Element	39	Contractual Services	Encumbrances	35,700.00
Object	10	Other	Unposted encumbrances	35,700.00-



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-145

May 6, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award of Contract – CentralSquare AnalyticsNOW Software Upgrade Project – Information Systems

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance, Division of Information Systems, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Central Square Technologies (Superior, a CentralSquare Company) in an amount not to exceed \$41,000 for AnalyticsNOW Software Upgrade to our existing Cognos impromptu Reporting System.

AnalyticsNOW Software Upgrade is considered Sole Source, because the software is proprietary to the CentralSquare Naviline System used by Finance, Utility Billing and Human Resources.

Contracting Authority:	Ordinance 59-18 \$4,600,000
Contracting Balance:	\$1,751,174 / \$1,710,174
Funding:	General Fund
Account Distribution:	101-5050-412-86-12 Project 193008 \$41,000
Account Balance:	\$41,000 / \$0
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Object Code:	AnalyticsNow Software Upgrade
Commodity Code:	208-020
Bid Reference:	<u>Sole Source</u>

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



Memo

To: Kim Smith, Purchasing Manager ✓
From: Michael Coletta, Information Technology Manager *mc*
CC: Jennifer Pae, Finance Director
Keith Schuster, Assistant Finance Director
Date: 4/22/2019
Re: CentralSquare AnalyticsNOW Capital Project

I respectfully request the Board of Control approve the purchase of CentralSquare AnalyticsNOW, a software upgrade to the existing Cognos Impromptu reporting system. This software is used to create reports and data extracts from Naviline financials, utility billing and human resources system (See attached quote.) This software is proprietary to the CentralSquare Naviline system and thus is a sole source system. The quote includes professional services for project management, installation and 40 hours of onsite and remote training. Unlike the older Cognos system, this system allows an unlimited number of users to develop and use reports and dashboards.

Total cost is \$38,100 plus an estimated \$1,762 for travel and living expenses for the trainers. I am seeking a not-to-exceed amount of \$41,000. Funding comes from account 101-5050-412.86-12.

Superior, a CentralSquare Company

Quote Prepared For:

Michael Coletta, Information Systems Manager
City of Lakewood - Financials
12650 Detroit Avenue
LAKEWOOD, OH, 44107
(216) 529-6666

Date: 04/18/19

Quote Number: Q-00014467 Valid Until:
06/30/19

Add-On Quote

Quote Prepared By:

Johnny Rivera, Associate Account Manager - Install
CentralSquare Technologies
1000 Business Center
Lake Mary, FL 32746
Phone: (800) 727-8088 Fax:
jonathan.rivera@centralsquare.com

Thank you for your interest in our company and our software and services solutions. Please review the below quote and feel free to contact Johnny Rivera with any questions.

Third-Party License Fees & Maintenance

Product Name

AnalyticsNOW

Quantity

1

License Fee

20,500.00

Maintenance

4,100.00

Total

20,500.00

4,100.00

Professional Services

Project Management

Product Name

AnalyticsNOW Superior Professional Services

Amount

1,120.00

Total

1,120.00

Total Professional Services

1,120.00

Third-Party Professional Services

Installation & Configuration

Product Name

AnalyticsNOW Services

Amount

3,040.00

Total

3,040.00

Training

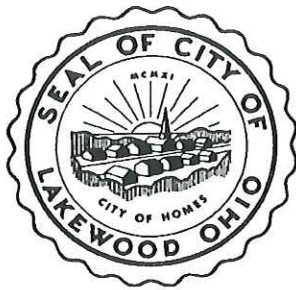
Product Name	Amount
AnalyticsNOW Workshop	6,080.00
AnalyticsNOW Services	9,600.00
Total	15,680.00
Total Third-Party Professional Services	18,720.00

Summary

Product/Service	Amount
Professional Services	1,120.00
Subtotal	1,120.00 USD
Third-Party License Fees	20,500.00
Third-Party Professional Services	18,720.00
Subtotal	39,220.00 USD
Third Party License/Subscription Fee Discount	6,340.00 USD
Total Excluding Maintenance	34,000.00 USD
Net Third-Party Maintenance	4,100.00 USD
Total with Maintenance	38,100.00 USD

See Product notes in the Additional Information Section

Payment terms as follows, unless otherwise notated below for Special Payment Terms by Product: License, Project Planning, Project Management, Consulting, Technical Services, Conversion, Third Party Product Software and Hardware Fees are due upon execution of this Quote. Training fees and Travel & Living expenses are due as incurred monthly. Installation is due upon completion. Custom Modifications, System Change Requests or SOW's for customization, and Third Party Product Implementation Services fees are due 50% on execution of this Quote and 50% due upon invoice, upon completion. Unless otherwise provided, other Professional Services are due monthly, as such services are delivered. Additional services, if requested, will be invoiced at then-current rates. Any shipping charges shown are estimated only and actual shipping charges will be due upon invoice, upon delivery.



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-146

May 6, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – 2019 Watermain Replacement Project

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to Terrace Construction Company, Inc. in the amount of \$7,462,375 for the 2019 Watermain Replacement Project, to include Lake Ave (Webb to Belle) and Lakewood Heights Blvd (Riverside to terminus at McKinley). Contract award includes Alternates 1, 2 & 3. Ohio Public Works Commission (OPWC) Grant & Loan (eligible items only) will be paid directly to the Vendor.

Terrace Construction Co., Inc. submitted the lowest and best responsible and responsive bid for this project as outlined in Bid No. 19-007.

Contracting Authority:	Ordinance 57-18 \$8,750,000
Contracting Balance:	\$8,727,500 / \$1,265,125
Funding:	Water Distribution Fund
Account Distribution:	501-3062-431-84-90 Proj #198004 \$8,000,000
Account Balance:	\$8,000,000 / \$537,625
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	2019 Watermain Replacement
Commodity Code:	913-060
Bid Reference:	Bid No. 19-007

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director Public Director	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



146

M E M O R A N D U M

DATE: April 26, 2019
TO: Kim Smith, Procurement Officer
FROM: Mark K. Papke, PE, CPESC – City Engineer *MKP*
RE: Bid 19-007 (Lakewood Project Number 188001)
2019 Watermain Replacement and Miscellaneous Improvements Project

The above referenced project was advertised as required by Ohio Revised Code and City of Lakewood Codified Ordinances. The project includes watermain replacement, various sewer improvements and resurfacing for Lake Ave (Webb to Belle) and Lakewood Heights Boulevard (Riverside to terminus at McKinley). The bid opening was held on April 18, 2019 of which two (2) bids were received. The detailed bid results have been tabulated and are available for further review. The Engineer's Opinion of Probable Construction Cost with alternates is \$6,473,000. The following table summarizes the bids recieved.

Contractor	Terrace Construction Company, Inc.	Fabrizi Trucking & Paving Co. Inc.
Total Base Bid Amount	\$5,809,616.40	\$5,913,523.30
Alternate #1	\$39,796.95	\$45,678.00
Alternate #2	\$476,295.60	\$467,716.00
Alternate #3	\$551,940.50	\$518,908.00
Grand Total	\$6,877,649.45	\$6,945,825.30

Alternates Summary

- Alternate #1

This alternate consists of a manhole separation on Lake Ave. between Webb and Edwards and bulkheading a storm sewer manhole at Clifton and Granger to divert storm water flows from a combined sewer that activates LEWS 1295-A. This work is consistent with IWWIP Phase 2 (See Pages 145 to 147).

Excerpts from IWWIP Phase 2:

The two-year solution set includes regulator modifications and relief sewers. Regulator modifications include change of overflow control restrictions and/or elevation with possible changes in size to sanitary connector pipes to downstream sanitary sewers. Relief sewers include parallel sewers to the existing sanitary or combined sewers to provide flow capacity at a hydraulic grade line to prevent basement surcharging where deep enough or below existing conditions operation where shallower. Some public sewer rehab work (seven manhole separations) is also needed along Lake Avenue, and are

happening as a part of the Lake Avenue Water Main Replacement and Miscellaneous Improvements Project.

The existing 12-inch storm sewers under the center portion of the roadway which connect to the combined sewer running from Granger to the North, will be disconnected from the combined line (24 inches) and reconnected to the "over" sewer in the north tree lawn. This removes storm-water from the combined system in attempts to de-activate LEWS 1295-A. These improvements are also happening as a part of the Lake Avenue Water Main Replacement and Miscellaneous Improvements Project.

- Alternate #2

This alternate consists of constructing a new 24" diameter storm sewer from Erie Cliff/Cranford to Summit. The catchbasins in the area would be connected to the new storm line. Additionally, a storm sewer lateral with new test-tee would be provided to each parcel for future connections. The intent is to divert storm water to the Summit Ave outfall, reduce the CSO flow at LEWS 1215 and reduce the amount of storm water entering the interceptor. This work is consistent with IWWIP Phase 2 LEWS 1215 Option C (See pages 138 to 140).

Excerpts from IWWIP Phase 2:

Option C – Storm sewer **Two-year, five-year, and 10-year**

The two-year, five-year and 10-year solution set includes a new storm sewer rerouting catch basins along Lake Avenue to a new 24-inch storm sewer extending from Cranford and Lake Avenue approximately 745 LF east discharging at the Summit Avenue Over sewer.

Option C is currently being considered, as of the time of this report, for inclusion with the on-going 2019 Watermain Replacement and Other Miscellaneous Improvements Project. An added benefit of option C is removing additional clearwater from the interceptor, whereas the other two alternatives increase conveyance of combined sewage to the interceptor. The storm sewer option does deactivate the LEWS 1215A CSO weir during the two-year, five-year, and 10-year storms, with only storm flow discharging from the LEWS 1215 outfall.

- Alternate #3

This alternate consists of constructing two (2) new 12" to 24" diameter storm sewers runs on Lake Avenue just west of Abbieshire to Belle. The first 750' long run would be constructed from 650' east of Abbieshire to connect to the existing manhole 100' west of Abbieshire. The second 355' run would be constructed from 355' west of Belle to Belle where it will be connected to the existing box culvert which discharges to the Lakewood Park outfall LEWS 1135. The +/- 1,105' stretch is currently served by combined sewers.

The catchbasins in the area would be connected to the new storm line. Additionally, a storm sewer lateral with new test-tee would be provided to each parcel for future connections. The intent of this alternate is to reduce private property basement backups by reducing the flow rate to the combined sewer in the immediate area.

Award of contract negating Line Items 94 (labor) and 294 (materials) – 8” Watermain Lowering, As Directed


Line Items 94 and 294 – 8” Watermain Lowering, As Directed were bid to establish a unit price for lowering the watermain where utility conflicts are encountered. The provided unit costs in both Terrace’s (\$5,678.10 per foot per foot of depth) and Fabrizi’s (\$1,200 per foot per foot of depth) bid were determined excessive. Eliminating the items would not affect the lowest and best bid provided by Terrace. In lieu of the bid items, Terrace has agreed that if the watermain needs to be lowered (where not shown on the plans) due to utility conflicts that the additional work would be tracked on a time and materials basis in accordance with the contract’s change order guidelines. The 8” watermain bid item would be deducted along the lowering length to determine the actual additional cost. This is the same method used on previous contracts. See Mark Adzema’s email dated April 26, 2019 which is also attached agreeing to negate Line Items 94 and 294.

Contract Award

Terrace has experience successfully installing watermains in the City of Lakewood. Their qualifications meet the City’s requirements. Upon bid review and approval by the Law Director and Finance Director, it is recommended that the City of Lakewood award the 2019 Watermain Replacement Project to Terrace Construction Company, Inc. in the amount of \$6,871,971.35 which includes all three alternates. We are requesting a contingency of \$590,403.65 be approved for unforeseen conditions. **The total requested Board of Control approval amount is \$7,462,375.** The project is expected to be completed in December of 2019.

The following summarizes the funding for this project:

OPWC Grant and Loan (eligible items only) DIRECT PAY	\$ 5,496,247.29
City of Lakewood (Acct #501)	\$ 1,966,127.71
Total Construction	\$ 7,462,375.00



The OPWC portion will be set up as a direct pay to Terrace. Please contact me with any questions.

cc: Joe Beno, Director of Public Works

NOTE "D"

- a. Each Bidder shall acknowledge and download all Addenda issued prior to the openings of bids through QuestCDN.com. Failure to download all such Addenda may result in rejection of the bid.
- b. Each Bidder is cautioned to bid on the "Standards" specified and to enter on the "Substitution Sheet" all material, which the Bidder wishes to have considered for possible substitution.

The Bidder shall supplement its bid by supplying the following information for use in the preparation of the contract.

NAME OF PRESIDENT: JEFFREY E. NOCK

ADDRESS: 3965 PEARL ROAD, CLEVELAND, OHIO 44109

FEDERAL TAX IDENTIFICATION NO.: 34-1402413

CONTRACTOR'S LICENSE NO.: 19-000303

TELEPHONE NO.: 216-739-3174; FAX NO.: 216-739-3169

MAILING ADDRESS: 3965 PEARL ROAD, CLEVELAND, OHIO 44109

CONTACT PERSON FOR CONTRACT PROCESSING: MARK T. ADZEMA

E-MAIL ADDRESS: MTA@terraceconstruction.com

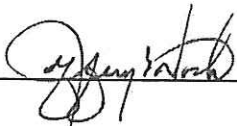
EXECUTION OF BID

Bidder's signature below certifies bid submission through QuestCDN.com website.

NOTE: Failure to sign Bid Form may result in rejection of bid.

Bidder's Company Name: TERRACE CONSTRUCTION COMPANY, INC.

Signature



Name & Title JEFFREY E. NOCK, PRESIDENT

Date APRIL 18, 2019

NON-COLLUSION AFFIDAVIT

State of OHIO, County of CUYAHOGA,

JEFFREY E. NOCK (the "Affiant"), being first duly sworn

according to law states:

1. Individual Only: That the Affiant is an individual doing business under the name
of _____

in the City of _____, State of _____;

Partnership Only: That the Affiant is the duly authorized representative of a
partnership doing business under the name of _____

in the City of _____, State of _____;

Corporation Only: That the Affiant is the duly authorized, qualified and acting

PRESIDENT, of TEERRACE CONSTRUCTION COMPANY, INC.

a corporation organized and existing under the laws of the State of OHIO;
and, that the Affiant of the partnership or corporation referred to above, as applicable, is
filing herewith a bid to the City of Lakewood in conformity with the Contract Documents;

2. Corporation Only: Affiant further states that the following is a complete accurate
list of the officers, directors and attorneys of the corporation:

President JEFFREY E. NOCK

Vice President MARK T. ADZEMA

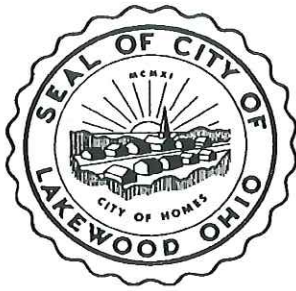
Secretary MARK T. ADZEMA

Treasurer JEFFREY E. NOCK

Attorneys _____

Directors JEFFREY E. NOCK

and, that the following officers are duly authorized to execute contracts on behalf of the
corporation: JEFFREY E. NOCK, MARK T. ADZEMA



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-147

May 6, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Professional Services Contract – Re: 2019 Watermain Replacement Project

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works; Division of Engineering, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to DLZ Ohio, Inc. in the amount of \$245,850 to perform Construction Administration Services for the 2019 Watermain Replacement Project, to include Lake Ave (Webb to Belle) and Lakewood Heights Blvd (Riverside to terminus at McKinley). Ohio Public Works Commission (OPWC) will reimburse the City \$184,387.50 for these Professional Services.

DLZ Ohio, Inc. was awarded this contract based on their submission to an RFP issued for these Professional Services.

Contracting Authority:	Ordinance 57-18 \$8,750,000
Contracting Balance:	\$1,265,125 / \$1,019,275
Funding:	Water Distribution Fund
Account Distribution:	501-3062-431-84-90 Proj #198004 \$8,000,000
Account Balance:	\$537,625 / \$291,775
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Object Code:	2019 Watermain Replacement
Commodity Code:	918-042
Bid Reference:	RFP

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director Public Director	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



M E M O R A N D U M

DATE: April 26, 2019
TO: Kim Smith, Procurement Officer
FROM: Mark K. Papke, PE, CPESC – City Engineer
RE: **2019 Water Main Replacement Project**
Lakewood Project Number 188001

MKP
2

We requested a proposal from DLZ a previously QBS top ranked firm for the above referenced project. Attached is a proposal from DLZ to perform construction administration professional services. The project will be partially funded through a grant and loan from OPWC. OPWC has approved DLZ to perform these services

The billing will be based on hours spent in the field, project management and a limited quality assurance tests. I recommend that the Board of Control approve DLZ to provide the construction administration services in the amount of \$245,850. OPWC would fund \$184,387.50 through reimbursements.

Please contact me with any questions.



INNOVATIVE IDEAS
EXCEPTIONAL DESIGN
UNMATCHED CLIENT SERVICE

April 22, 2019

Mr. Mark Papke, PE, CPESC
City Engineer
12650 Detroit Avenue
Lakewood, Ohio 44107

Re: Project Approach and Cost Proposal
2019 Watermain Replacement Project

Dear Mr. Papke:

Thank you for asking DLZ Ohio, Inc. to submit a Project Approach and Cost Proposal for the upcoming 2019 Watermain Replacement Project. A copy of our project approach outlining Construction Administration and Inspection Services along with our cost proposal are included here within. DLZ's Field Services Division is committed to providing the City of Lakewood with the following project staffing:

- Mr. Daniel Uhler, P.E., is proposed as the Project Manager for this project. Mr. Uhler has over 13 years of experience in construction administration, inspection and design.
- Mr. Jeff Hickling is proposed as the Project Inspector. Mr. Hickling is ACI-Certified and has over 20 years of experience in the construction field.
- Mr. Mike Evans, P.E., CPESC, as the Stormwater Pollution Prevention Plan (SWPPP) Inspector.
- An in-house AMRL-certified, full service Material Testing Department with the capability to verify contractor compliance with the specifications (if necessary).

DLZ has worked with the City of Lakewood over the years on many different projects, most recently on the 2018 Watermain Replacement Project and the Lake Avenue Storm Improvements Projects. We are very enthusiastic about this opportunity to continue our positive working relationship with the City, and we thank you for your consideration. Do not hesitate to contact the undersigned if DLZ can be of further assistance.

Respectfully Submitted,

DLZ OHIO, INC.

Daniel R. Uhler, PE
Field Services Department Manager

1000 Rockefeller Bldg, 614 W Superior Ave, Ste 1000,
Cleveland, OH 44113-1397

OFFICE 216.771.1090

ONLINE WWW.DLZ.COM

Akron Arlington Heights Burns Harbor Chicago Cleveland Columbus Detroit Fort Wayne Frankfort Hammond Indianapolis Joliet
Kalamazoo Lansing Louisville Madison Melvindale Saint Joseph South Bend Toledo

CITY OF LAKEWOOD
2019 Watermain Replacement and Miscellaneous Improvements Project

Cost Schedule - Construction Administration and Inspection Services				
Item	Unit	Estimated Quantity	Total Unit Cost	Total Cost
Inspector	Hr	2,100	\$82.00	\$172,200.00
Inspector Overtime	Hr	210	\$98.00	\$20,580.00
Quality Assurance Tests	Day	50	\$130.00	\$6,500.00
CPESC Inspections	Per Visit	35	\$180.00	\$6,300.00
Project Management	Lump Sum	1	\$35,000.00	\$35,000.00
Project Meetings	Each	20	\$250.00	\$5,000.00
Total Not to Exceed Cost				\$245,850.00

Proposed Construction Administration and Inspection Services Team

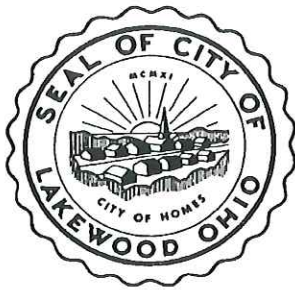
Project Manager: Daniel R. Uhler, PE
Inspector: Jeff Hickling
CPESC: Mike Evans, PE, CPESC

Submitting Firm Information and Acknowledgement of Terms

Firm Name: DLZ Ohio, Inc.
Address: 614 W. Superior Ave., Suite 1000
Cleveland, Ohio 44113
Phone: 216-771-1090 Fax: 216-771-0334

The firm acknowledges that the above submitted prices are in accordance with the Scope of Services and Payment sections of this Request for Proposal document.

Signed:  Date: 4/23/19



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-148

May 6, 2019

Board of Control
City of Lakewood, Ohio 44107


Subject: Amend Contract – Emergency Contractor Services

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Engineering, I am submitting for your consideration this request to amend a requirement contract in the amount of \$150,000 with Marra Services, Inc. and/or Fabrizio Trucking & Paving Co., Inc. for 24-hour, seven day/week Emergency Construction Repair Service for the City to respond to emergency construction repair requirements of the Division of Water Distribution and Division of Waste Water Collection as described in Bid No. 17-017. This is the first of (3) additional one-year renewal options, contract effective November 1, 2018 through October 31, 2019. Contract award shall not exceed \$450,000 in aggregate for a twelve-month period.

Specific contracts will be entered into in response to unexpected emergency construction repair requirements.

Contracting Authority	Ordinance 56-18 & 57-18 \$10,750,000
Contracting Balance:	\$2,081,453 / \$1,931,453
Funding:	Water Distribution / Wastewater Improvement
Account Distribution:	501-3062-431-84-99 \$100,000
Account Distribution:	510-3070-431-84-99 \$250,000
Account Balance:	(\$340,148) / (\$490,148)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Construction Svs / Site Work
Commodity Code:	909-076
Bid Reference:	Bid No. 17-017


Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



Smith, Kim

From: Smith, Kim
Sent: Monday, April 15, 2019 11:46 AM
To: Gillespie, Colleen
Cc: Pae, Jennifer
Subject: RE: Emergency Services

We went to BOC for \$300,000 for 11/1/18 through 10/31/19

To date this includes:

Fabrizi PO #90539	\$72,000	Erie Cliff Outfall (add'l from 2018)
Fabrizi PO #90540	\$107,150.36	Homewood
Marra PO #90314	<u>\$65,000</u>	Clean Water Pilot completion
TOTAL	\$244,150.36	

Balance avail w/o additional BOC approval = \$55,849.64

So, the answer to your question is no. We require add'l BOC approval to amend our current contract from \$300,000 to \$400,000 and any additional to get through 10/31/19.

Kim

From: Gillespie, Colleen
Sent: Monday, April 15, 2019 11:17 AM
To: Smith, Kim
Cc: Pae, Jennifer
Subject: Emergency Services

Good Morning Kim,

We have an emergency sewer situation at Detroit & Detroit Extension. Services will be performed by Marra Services Inc., and I was asked to create a PO for \$150k.

In 2018 Fabrizi did two emergency repairs one on Homewood and one on Erie Cliff. Fabrizi invoiced us in 2019 and have been paid. The question is...Is there enough money for me to generate the \$150k PO for Marra?

c

Thanks,
Colleen A. Gillespie
City of Lakewood
Department of Public Works
Division of Engineering
12650 Detroit Ave.
Lakewood, Ohio 44107
colleen.gillespie@lakewoodoh.net
216-529-6692-d
216-521-1379-f



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-18-241

October 15, 2018

Board of Control
City of Lakewood, Ohio 44107

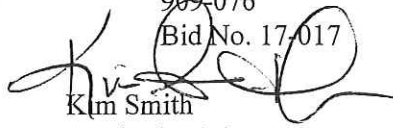
Subject: Renew Contract – Emergency Contractor Services

Dear Members of the Board:




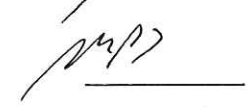
Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, Division of Engineering, I am submitting for your consideration this request to award a requirement contract with Marra Services, Inc. and/or Fabrizi Trucking & Paving Co., Inc. for 24-hour, seven day/week Emergency Construction Repair Service for the City to respond to emergency construction repair requirements of the Division of Water Distribution and Division of Waste Water Collection as described in Bid No. 17-017. This is the first of (3) additional one-year renewal options, contract effective November 1, 2018 through October 31, 2019. Contract shall not exceed \$300,000 in aggregate for a twelve-month period.

Specific contracts will be entered into in response to unexpected emergency construction repair requirements.

Contracting Authority	Ordinance 49-17 & 50-17	\$15,000,000
Contracting Balance:	\$8,760,410 / \$8,460,410	
Funding:	Water Distribution / Wastewater Improvement	
Account Distribution:	501-3062-431-84-99	\$100,000
Account Distribution:	510-3070-431-84-99	\$250,000
Account Balance:	(\$40,148) / (\$340,148)	
Contract Approved by Law:	Yes <input checked="" type="checkbox"/> / No <input type="checkbox"/> / PO <input type="checkbox"/> / c/c <input type="checkbox"/>	
Object Code:	Construction Svs / Site Work	
Commodity Code:	999-076	
Bid Reference:	Bid No. 17-017	


Kim Smith
Purchasing Manager

*Original
BOC*

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works			10/15/18
Kevin M. Butler, Director of Law			10/15/18
Jennifer Pae, Director of Finance			10/15/18
Michael P. Summers, Mayor			10-15-18



CITY OF LAKEWOOD, OH
Emergency Contractor Services
Bid No. 17-017

1st of (3) additional One-Year Renewal Options effective 11-1-18 through 10-31-19

Contractor Name: FABRIZI TRUCKING & PAVING CO., INC.

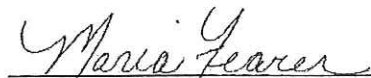
Bid Item	Straight Time Rate/Hour	Overtime Rate/Hour
Foreman/Supervisor	85.28	118.56
Machine Operator	83.20	121.68
Truck Driver	73.84	98.80
Skilled Laborer	79.04	106.08
Unskilled Laborer	73.84	98.80

Owned Equipment:	Straight Time Rate/Hour	Overtime Rate/Hour
Utility Truck	31.20	48.88
Backhoe	48.88	66.56
Tri-Axle Dump	49.92	67.60
Tandem Dump	49.92	67.60
Compressor w/Tools	52.00	57.20
Carry-All Trailer	52.00	69.68
Vermeer Saw	156.00	173.68
Semi Dump	52.00	69.68
Excavator (40,000#)	135.20	225.68
Excavator (75,000#)	187.20	277.68
Skid Steer	37.44	54.08
Loader	85.28	122.72
Concrete or Grout Pump	312.00	364.00

NOTE: Owned Equipment used and not listed will be based on Equipment Watch Rates

Item	% Mark-up
Rented Equipment	10
Materials	15
Subcontractor	10

Response Time (hours)	4 hours
------------------------------	----------------



Signature

October 8, 2018

Date

Maria Fearer - Vice President
Name Printed

(440) 973-4929
Phone Number

maria@fabrizi-inc.com
Signor's Email Address

Fabrizi Trucking & Paving Co., Inc.
Contractor's Name

CITY OF LAKEWOOD, OH
Emergency Contractor Services
Bid No. 17-017

1st of (3) additional One-Year Renewal Options effective 11-1-18 through 10-31-19

Contractor Name: Marra Services, Inc

Bid Item	Straight Time Rate/Hour	Overtime Rate/Hour
Foreman/Supervisor	71.00	97.85
Machine Operator	71.00	97.85
Truck Driver	61.80	85.49
Skilled Laborer	64.89	89.61
Unskilled Laborer	59.74	83.43

Owned Equipment:	Straight Time Rate/Hour	Overtime Rate/Hour
Utility Truck	33.99	44.29
Backhoe	40.17	50.47
Tri-Axle Dump	91.67	100.94
Tandem Dump	90.64	98.88
Compressor w/Tools	27.81	38.11
Carry-All Trailer	27.81	37.08
Vermeer Saw	62.83	72.10
Semi Dump	103.00	123.60
Excavator (40,000#)	103.00	117.30
Excavator (75,000#)	183.34	201.88
Skid Steer	33.99	49.44
Loader	53.56	61.80
Concrete or Grout Pump	36.05	45.32

NOTE: Owned Equipment used and not listed will be based on Equipment Watch Rates

Item	% Mark-up
Rented Equipment	15
Materials	15
Subcontractor	10

Response Time (hours)	20
-----------------------	----

Nicholas Marra
Signature

10/8/2018
Date

Nicholas Marra
Name Printed

2163619970
Phone Number

Nick@marrainc.com
Signor's Email Address

Marra Services, Inc
Contractor's Name

May 3, 2019 10:19:22 AM EDT
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501-3062-431.84-99

Account miscellaneous
Budget miscellaneous
Encumbrances
Pre-encumbrances
Transactions
Detail by date
Detail by code
Detail by year & p
Pending by date
Pending by code
Pending by year
Procurement car

Print
Cancel
Exit
Previous acc...
Next account
2018

Account information
Q Improvements / Emergency Response
Fiscal year: 2019 Dr
Budget: 100,000.00
Committed: 1,060.95
Q Balance: 98,939.05

Project Data
Project Entry Optional
Q 036220 Emergency Respo .00
Q 046220 Emergency Respo .00
Q 046221 Water System Vu .00
Q 056220 Emergency Respo .00
Q 066001 Emergency Respo .00
Q 076001 Emergency Respo .00
Q 087022 Emergency Respo .00

Account Balance by Period
Period/Month Actuals Cumulative Totals
Q 01 January 92.00 92.00
Q 02 February .00 92.00
Q 03 March .00 92.00
Q 04 April .00 92.00
Q 05 May .00 92.00

Payment information
Vendor (* indicates pending) Total
Q OSBORN ENGINEERING COMPANY 92.00

Encumbrances
PO # Vendor Balance
Q 090220 OSBORN ENGINEERING CO 968.95

Pre Encumbrances
Type Req/PO Project Balance

May 3, 2019 10:19:38 AM EDT
File Edit Commands Help
PantScreen RION

510-3070-431.84-99

Account miscellaneous
Budget miscellaneous
Encumbrances
Pre-encumbrances
Transactions
Detail by date
Detail by code
Detail by year & p
Pending by date
Pending by code
Pending by year
Procurement car

Print
Cancel
Exit
Previous acc...
Next account
2018
2020
Account activ...
Pending trans...
Images
Budget alloca...

Account information
Q Improvements / Emergency Response
Fiscal year: 2019 Dr
Budget: 250,000.00
Committed: 236,650.36
Q Balance: 13,349.64

Project Data
Project Entry Optional
Q 057003 Sewer Capital R .00
Q 066001 Emergency Respo .00
Q 076001 Emergency Respo .00
Q 087021 Emergency Respo .00
Q 095003 Sewerline Emerg .00
Q 109002 2010 Emergency .00
Q 119001 2011 Emergency .00

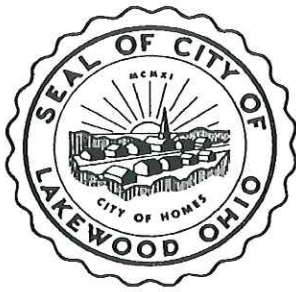
Account Balance by Period
Period/Month Actuals Cumulative Totals
Q 01 January .00 .00
Q 02 February .00 .00
Q 03 March 175,641.51 175,641.51
Q 04 April .00 175,641.51
Q 05 May .00 175,641.51

Payment information
Vendor (* indicates pending) Total
Q FABRIZI TRUCKING & PAVING CO., 175,641.51

Encumbrances
PO # Vendor Balance
Q 090203 FABRIZI TRUCKING & PA 57,500.00
Q 090539 FABRIZI TRUCKING & PA -3,508.85
Q 090540 FABRIZI TRUCKING & PA .00

Pre Encumbrances
Type Req/PO Project Balance

Segment/Balance Details
Fund 510 Wastewtr Coll System Fund Original Budget 250,000.00
Department 30 Public Works Revised Budget .00
Division 70 Wastewtr Collection Crev Current expenditures .00
Activity basic 43 Streets and Highways YTD expenditures 175,641.51
Sub activity 1 Public Works Enterprise Unposted expenditures .00
Element 84 Improvements Encumbrances 61,008.85
Object 99 Emergency Response Unposted encumbrances .00



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-149

May 6, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Edwards Park Fence Improvements

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, and the attached letter of recommendation, I am submitting for your consideration this request to award a contract to **Regency Construction Services, Inc.** in the amount of \$44,557 to provide Fence Improvements at Edwards Park.

Fence Improvements at Edwards Park will be purchased through **Sourcewell EZIQC** Contract No. OHGCAGCOME-020618-REG, as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding.

Contracting Authority:	Ordinance 62-18 \$1,500,000
Contracting Balance:	\$1,485,000 / \$1,440,443
Funding:	Capital Project Fund
Account Distribution:	401-3010-470-84-10 Proj #197004 \$150,000
Account Balance:	\$135,000 / \$90,443
Contract Approved by Law:	Yes ____ / No ____ / PO ____ / c/c ____
Object Code:	Edwards Park Improvements
Commodity Code:	988-015
Bid Reference:	Sourcewell

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jenn Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



MEMORANDUM

DATE: April 30, 2019
TO: Kim Smith
FROM: Joe Beno
RE: Regency Construction – Edwards Park fence improvements

I recommend approval of a contract with Regency construction in the amount of \$45,000 to perform rehabilitation work of the fence around Edwards Park. Regency's pricing is based off their Sourcewell EZIQC Contract OHGCAGCOME-020618-REG. These prices are in line with recent bid prices we have received for similar work.

The work includes removing all of the existing fence fabric except the 12' tall right field fence which will be removed by the city due to the tree trimming needed at the same time. All the existing poles will be sleeved with new galvanized poles and the fabric replaced with galvanized chain link fabric. The northern and eastern fence lines that are 12' tall and outside of the baseball field will be reduced to 5' tall. The right field fence in the field will remain the same 12' height. The backstop poles and fence will be replaced also.

This project was budgeted for in the 2019 capital budget.



Work Order Signature Document

Sourcewell EZIQC Contract No.: OHGCAGCOME-020618-REG

☒ New Work Order

☐ Modify an Existing Work Order

Work Order Number: 067202.00

Work Order Date: 04/23/2019

Work Order Title: City of Lakewood Edwards Park Fencing

Owner Name: City Of Lakewood - 1103

Contractor Name: Regency Construction Services

Contact: Joe Beno

Contact: Tari Rivera

Phone: 216-529-6804

Phone: 216-529-1188

Work to be Performed

Work to be performed as per the Final Detailed Scope of Work Attached and as per the terms and conditions of Sourcewell EZIQC Contract No OHGCAGCOME-020618-REG.

Brief Work Order Description:

Edwards Park Fencing Repairs

Time of Performance

Days

Liquidated Damages

Will apply:

☐

Will not apply:

☒

Work Order Firm Fixed Price: \$44,556.07

Owner Purchase Order Number:

Approvals

Owner

Date

Contractor

Date



April 23rd, 2019

Joe Beno
Director of Public Works
City of Lakewood
12650 Detroit Avenue
Lakewood/ Ohio/ 44107

RE: Edwards Park – Fencing Project
Assumptions and Clarifications

Dear Mr. Beno:

Regency Construction Services, Inc. is pleased to present a quotation to you for the above referenced project. Our bid is based upon the following assumptions and clarifications:

1. Our quote is based on attached documents dated 3/13/19 (Lakewood Park) and 3/26/19 (Edwards Park).
2. Regency assumes all 1st shift hours (7:00am – 3:30pm) for the duration of the project.
3. Lay down area for materials within the work area is assumed.

Edwards Park

1. Areas of existing fencing that is removed will have a construction barrier at the infield/ playground areas at no additional cost to the owner. This is included for pedestrian safety.
2. Remove all mesh & gates as indicated on the attached document titled '5' Fencing, 12' Fencing, 15' Fencing, & Cut 12' Fence'.
3. Cut 12' posts down to 5' posts indicated on the attached document.
4. Re-sleeve all posts (69 EA of 5' Fence & 16 EA of 12' Fence), this does not include the 15' posts.
5. Install new top & bottom rails at all fencing shown.
6. Install new mid rails at 12' Fencing, 15' Fencing, & all corners and gates.
7. Re-mesh all fencing indicated on the attached document titled '5' Fencing, 12' Fencing, 15' Fencing, & Cut 12' Fence'.
8. Install new gates & hardware at locations indicated on the attached document (1 EA Double Gate & 3 EA Single Gates).

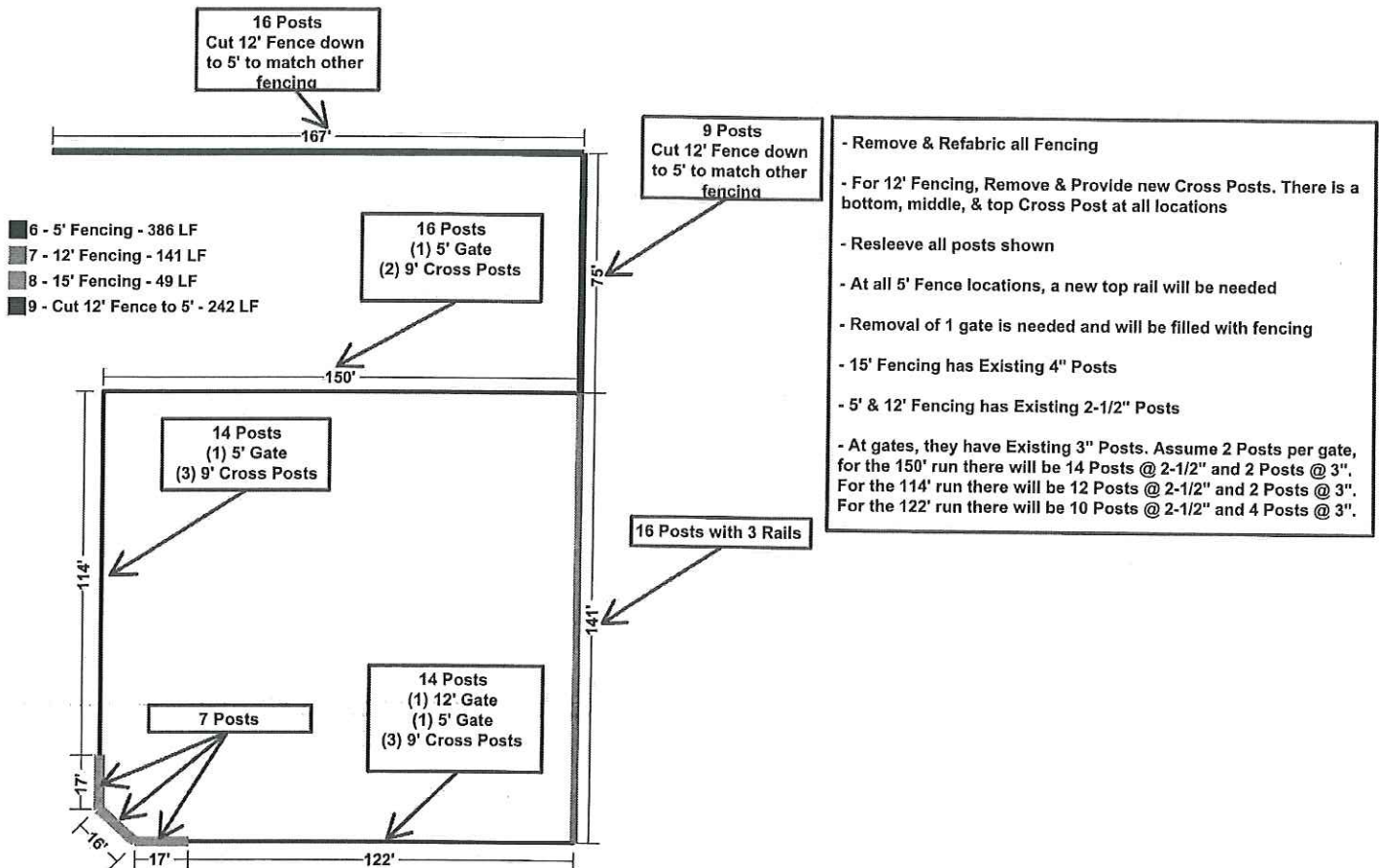


9. Plywood sheets are to be laid down adjacent to the 12' fence in the outfield to protect the grass from the lift equipment.
10. The 15' backstop posts are to remain.
11. Painting of the existing fence posts to remain is not included.
12. Landscaping patch is not included.
13. Playground area that is disturbed by the equipment for the fencing project will be restored by the City of Lakewood.

Sincerely,

Jason E. Stump

Jason E. Stump
Estimator





Regency Construction Services Inc

OH - Greater Cleveland - General Construction - Open Market

#OHGCAGCOME-020618-REG

Maturity Date: 02/21/2021

Products & Services

Sourcewell contract OHGCAGCOME-020618-REG gives access to indefinite quantity construction contract services:

- General Contracting

Corporate Office:

14600 Detroit Ave, Suite 1495
Lakewood, OH 44107

Local Office:

14600 Detroit Ave, Suite 1495
Lakewood, OH 44107

May 3, 2019 10:24:33 AM EDT

File Edit Commands Help

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Project 197004-Edwar

Account types

Assets

Expenditures

Liabilities

Revenues

Encumbrances

Miscellaneous info

Pending transactio

Pre-encumbrances

Project detail balan

Project Information

Description: Edwards Park Improvements

Status: Active

Estimate: 150,000.00

Type: CP Capital Projects

Sub type: PK Parks Improvements

Start/stop dates: 1/01/2019 -

1st month of FY: 00

Source of funds:

Project Code

There are no user defined code fields for this project

Project Year-to-Date

FY: 2019 Balance 150,000.00

Budget: 150,000.00

Actual: .00

Unposted: .00

Pre-encumbrance: .00

Encumbrance: .00

Pending: .00

Project Life-to-Date

FY(s): 0000 - 9999 Balance 150,000.00

Budget: 150,000.00

Actual: .00

Unposted: .00

Pre-encumbrance: .00

Encumbrance: .00

Pending: .00

Print

Cancel

Exit

Next project

Previous proj...

2018

2020

Project activit...

Change balan...

Account Number	Description	Budget	Actual
401-3010-470.84-10	Imps Other Than Bldgs / Parks	150,000.00	



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-150

May 6, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award Contract – Women’s Locker Room Remodel Project – Division of Police

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Public Works, and the attached letter of recommendation, I am submitting for your consideration this request to amend a contract with **Regency Construction Services, Inc.** in the amount of \$121,683 to perform the **Women’s Locker Room Remodel in the Police Department.**

Women’s Locker Room Remodel Project will be purchased through **Sourcewell EZIQC** Contract No. OHGCAGCOME-020618-REG, as authorized by Lakewood Codified Ordinances §111.04, allowing the City to purchase from agencies without the necessity of bidding.

Contracting Authority:	Ordinance 60-18 \$1,750,000
Contracting Balance:	\$843,700 / \$722,017
Funding:	Capital Project Fund
Account Distribution:	401-3010-470-84-90 Project #196003 \$125,000
Account Balance	\$125,000 / \$3,317
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Police Women’s Locker Room
Commodity Code:	909-076
Bid Reference:	Sourcewell

Kim Smith
Purchasing Manager

	Approved	Disapproved	Date
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



MEMORANDUM

DATE: April 22, 2019
TO: Kim Smith
FROM: Joe Beno
RE: Women's Locker Room Remodel in Police

I am recommending approval of a contract for \$125,000 to Regency Construction for improvements to the women's locker room in the Police Department. The initial contract estimate is for \$121,682.62. The work includes abatement of existing floor tile, new flooring and ceiling throughout, moving all plumbing fixtures and piping to accommodate the addition of a shower, ventilation and electrical changes to accommodate the improvements, moving the entrance door and all associated finish work to complete the project.

This project was budgeted for but at a much lesser amount. After reviewing the scope and costs with architect Allison Hennie we have determined that these are legitimate for the size and extent of the project. The initial cost estimate did not take into account all of the associated items that would need to be moved in order to accommodate a shower and essentially remodeling the rest of the locker room in order to match the new portion.

This is for Project #1960073

The contract is performed under Sourcewell contract: OHGCAGCOME-020618-REG.



Work Order Signature Document

Sourcewell EZIQC Contract No.: OHGCAGCOME-020618-REG

☒

New Work Order

☐

Modify an Existing Work Order

Work Order Number: 063811.00

Work Order Date: 04/15/2019

Work Order Title: City of Lakewood PD Women's Locker Room Remodel

Owner Name: City Of Lakewood - 1103

Contractor Name: Regency Construction Services

Contact: Joe Beno

Contact: Tari Rivera

Phone: 216-529-6804

Phone: 216-529-1188

Work to be Performed

Work to be performed as per the Final Detailed Scope of Work Attached and as per the terms and conditions of Sourcewell EZIQC Contract No OHGCAGCOME-020618-REG.

Brief Work Order Description:

Lakewood Police Department Women's Locker Room Remodel.

Time of Performance

Days

Liquidated Damages

Will apply:

☐

Will not apply:

☒

Work Order Firm Fixed Price: \$121,682.62

Owner Purchase Order Number:

Approvals

Owner

Date

Contractor

Date

Contractor's Price Proposal - Summary

Date: April 15, 2019

Re: IQC Master Contract #: OHGCAGCOME-020618-REG
Work Order #: 063811.00
Owner PO #:
Title: City of Lakewood PD Women's Locker Room Remodel
Contractor: Regency Construction Services
Proposal Value: \$121,682.62

Abatement	\$1,351.67
Carpentry	\$456.97
Ceilings	\$3,729.01
D/F/H	\$4,559.37
Demolition	\$14,962.86
Drywall	\$10,504.32
Electrical	\$13,519.24
Flooring	\$6,074.85
General Conditions	\$19,768.85
HVAC	\$9,107.94
Millwork	\$635.50
Painting	\$3,080.33
Plumbing	\$27,105.32
RR Accessories	\$1,918.20
Toilet Partitions	\$3,184.70
Wall Covering	\$1,723.49
Proposal Total	\$121,682.62

The Percentage of NPP on this Proposal: %



April 15th, 2019

Joe Beno
Director of Public Works
City of Lakewood
12650 Detroit Avenue
Lakewood/ Ohio/ 44107

RE: Locker Room Renovations
Assumptions and Clarifications

Dear Mr. Beno:

Regency Construction Services, Inc. is pleased to present a quotation to you for the above referenced project. Our bid is based upon the following assumptions.

1. Our quote is based on documents provided by the City of Lakewood dated February 27, 2018.
2. Regency assumes all 1st shift hours (7:00am – 3:30pm) for the duration of the project.
3. Permitting & permitting requirements were waived by the city; therefore, no engineering drawings will be provided.
4. Standard 1-year warranty is included.
5. Remove 2 EA Door & Frames, remove drywall & masonry walls (assuming none are load bearing), remove all flooring, base, & ceilings in the space, remove the plumbing and electrical fixtures in the space, and remove the counter in the space.
 - a. Miscellaneous items and lockers are to be removed by the owner.
 - b. Removal of the lockers need to be handled with care to not damage the wall behind them.
6. Install blocking required for new lockers, plumbing fixtures, toilet partitions, & counter top.
7. Install new solid surface counter top with integral sinks.
8. Install (3 EA) hollow metal frame & wood door
 - a. This includes 1 EA cylindrical lock set, 1 EA push/ pull hardware, 1 EA privacy lock set, 3 sets of hinges, 3 EA closer, 1 EA Kick Plate, & 1 EA 18"x18" door louver.
9. Install new drywall at new walls shown on the drawing and patch where blocking is installed.
10. Install new ACT ceilings throughout the space and new drywall ceilings above the shower.
11. 90 SF of wall tile is included around the shower area at a 6' height.
12. Paint all new walls, ceilings, doors, frames & existing walls effected by construction.
13. Install FRP at shower walls & ceilings.
14. Provide & install (1) 42" grab bar, (1) 36" grab bar, (1) 18" grab bar, (2) napkin disposals, (2) robe hooks, (2) shelves, & remove and reinstall (2) mirrors.
15. Install owner provided (1) paper towel dispenser, (2) soap dispensers, & (2) toilet tissue dispensers,

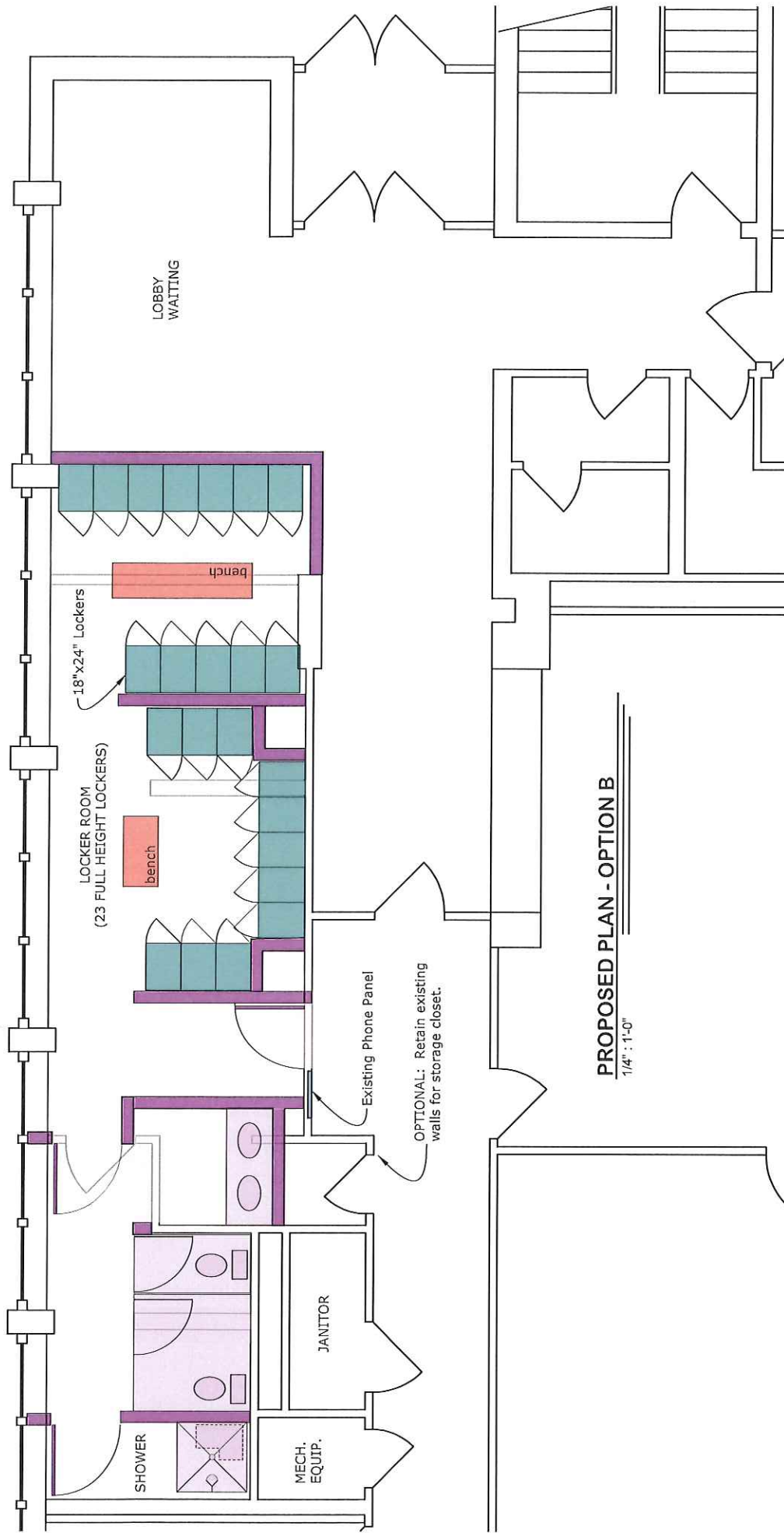


16. Install (2) toilets with sloan flush valves, (2) sinks with sloan faucets, (1) shower head. This includes removal & new pipe required for the installation of these fixtures at new locations. Costs have been included for removal of possible asbestos contained pipe insulation.
17. Install new exhaust fan above the shower & tie into the existing wall vent.
18. Remove & install (2) new ceiling diffusers.
19. Clean existing diffusers & grilles.
20. Remove and install (9) light fixtures throughout the space.
21. Install (2) light fixtures in the shower.
22. Install (2) outlets, (2) GFI outlets, (2) switches, & (2) emergency lights.
23. No new circuits have been included and tying into the existing panel right outside the space.
24. The following manufactures/ types are included for the project;
 - a. Countertop: Corain Solid Surface Material
 - b. D/F/H: Doors (Masonite Wood Doors), Frames (Ceco Frames), Hinges (Stanley), Locksets (Schlage), Closers (Hager), & Push/ Pull (Rockwood).
 - c. Drywall: 5/8" Moisture Resistant at the Bathroom areas & Standard 5/8" in the locker area.
 - d. Ceilings: 5/8" Moisture Resistant at the Shower Ceiling & USG Radar ceiling tile w/ 15/16" grid in the bathroom & locker room areas.
 - e. Flooring: Armstrong Standard Composition Tile (VCT) for the bathroom & locker room, American Olean 2x2 Ceramic Tile for the shower & wall tile.
 - f. Floor Base: 4" Johnsonite Traditional Base in the bathroom & locker room & 6" Cove Base w/ a bull nose top.
 - g. RR Accessories: Bradley accessories.
 - h. Toilet Partitions: Solid Plastic HDPE.
 - i. Plumbing Fixtures: Drop in Sinks (Koehler Pennington Model K-2196-8BA-0), Sink Faucets (Sloane Optima EBF-615), Shower Head (Moen Ashville Model #82968SRN), Floor Drains (Zurn FD-1-NH3-SS), Toilet Bowl (Kohler Kingston K-4325-BA-0), Toilet Flush Valve (Sloan G2 Optima Plus Flushometer).
 - j. HVAC Exhaust Fan: Greenheck SPA-290.
 - k. Light Fixtures: 2x2 Fixtures in bathroom & locker room areas (Eaton 22FP), Shower Fixtures (Eaton SLD 600 Series), Emergency Lights (Eaton APEL Series)

Sincerely,

Jason E. Stump

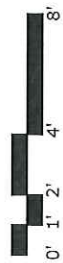
Jason E. Stump
Estimator



Lakewood City Hall
Police Department - Female Locker Room Upgrades
2/27/2018

PROPOSED PLAN - OPTION B
1/4" = 1'-0"

Existing Phone Panel
OPTIONAL: Retain existing walls for storage closet.





Regency Construction Services Inc

OH - Greater Cleveland - General Construction - Open Market

#OHGCAGCOME-020618-REG

Maturity Date: 02/21/2021

Products & Services

Sourcewell contract OHGCAGCOME-020618-REG gives access to indefinite quantity construction contract services:

- General Contracting

Corporate Office:

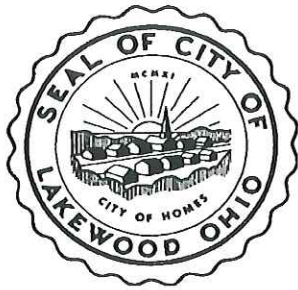
14600 Detroit Ave, Suite 1495

Lakewood, OH 44107

Local Office:

14600 Detroit Ave, Suite 1495

Lakewood, OH 44107



12650 DETROIT AVENUE ■ 44107 ■ 216-529-6075 ■ 216-529-6806

Reference No. BC-19-151

May 6, 2019

Board of Control
City of Lakewood, Ohio 44107

Subject: Award of Contract – Professional Service Contract – Re: Risk Management Consulting Services

Dear Members of the Board:

Based on a review conducted by the Division of Purchasing in conjunction with the Department of Finance, I am submitting for your consideration this request to award a contract with Compensation Analysis, Inc. in an amount not to exceed \$13,000 to provide consulting services regarding the City's municipal insurance program. Compensation Analysis, Inc. will provide consulting services in conjunction with the city's municipal liability insurance coverage, including compilation and analysis of bid specifications, analyze bids submitted, submission of written recommendation regarding the most cost efficient coverage, and monitor selected vendor performance during the policy tenure. Contract is effective June 1, 2019 through May 31, 2020; to be billed \$3,250 quarterly.

Contracting Authority:	Ordinance 50-18 \$15,000
Contracting Balance:	\$8,500 / (\$4,500)
Funding:	General Admin Fund
Account Distribution:	101-5099-412-30-02 \$150,000
Account Balance:	(\$38,677) / (\$51,677)
Contract Approved by Law:	Yes _____ / No _____ / PO _____ / c/c _____
Object Code:	Professional Service / Mgmt. Consulting
Commodity Code:	953-056
Bid Reference:	Professional Service

Kim Smith
Purchasing Manager

	<u>Approved</u>	<u>Disapproved</u>	<u>Date</u>
Joseph J. Beno PE, Director of Public Works	_____	_____	_____
Kevin M. Butler, Director of Law	_____	_____	_____
Jennifer Pae, Director of Finance	_____	_____	_____
Michael P. Summers, Mayor	_____	_____	_____



Compensation Analysis, Inc.
(216) 780-3605
(216) 642-8830 Fax

P.O. Box 31014
Cleveland, OH 44131

April 23, 2019

Ms. Kim Smith
Procurement Officer
City of Lakewood
12650 Detroit Avenue
Lakewood, Ohio 44107

Via: Electronic Mail

RE: Risk Management Consulting Services

Dear Ms. Smith:

Thank you for the opportunity to discuss how Compensation Analysis, Inc. will assist the City in managing ongoing issues related to your insurance program. In conjunction with our discussions I wanted to send you this letter as a formal proposal for services for the City of Lakewood. This proposal is for consulting services from 6/1/2019 through 5/31/2020.

Executive Summary

It may be in the best interest of the City of Lakewood to go out to market this year in order to obtain as many qualified bids as possible.

As part of the marketing of the insurance program, we will perform the following functions:

- Analyze and collect the information necessary to compile detailed bid specifications for the upcoming program.
- After the notice of pre-qualification of bidders, we will evaluate the relative merits of each market request and assign insurance markets to prospective bidders.
- Conduct a pre-bid conference with all qualified bidders.
- Create and disseminate bid documents to all qualified bidders.
- Intake and answer all relevant inquiries from the agents and the City relative to the bid process and the documentation disseminated to the agents.
- Assist the City with the bid opening process to ensure that all prospective bidders meet the minimum qualifications set forth in the bid specifications.
- We will analyze all of the proposals received, providing written recommendations to the City for the most cost-effective risk transfer alternatives.

Our quote for performing the management and potential marketing of your program as well as the formal bid process is \$13,000. This quote is based upon the size of the program and anticipated activity related to the bid process. In addition, this quote includes ongoing risk, claims and program maintenance services as described in this proposal.

Public Entity Insurance

Consulting Services

Risk Management

Workers' Compensation

Unemployment Compensation

May 3, 2019 10:39:20 AM EDT

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Navigation

101-5099-41230-02

Account miscellaneous

Budget miscellaneous

Encumbrances

Pre-encumbrances

Transactions

Detail by date

Detail by code

Detail by year & p

Pending by date

Pending by code

Pending by year

Procurement car

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Next account

2018

2020

Account activi...

Pending trans...

Images

Budget alloca...

Account information

Professional Services / Management Consulting

Fiscal year: 2019 Dr

Budget: 150,000.00

Committed: 188,676.33

Balance: 38,676.33

Project Data

Project Entry Optional

Account Balance by Period

Period/Month	Actuals	Cumulative Totals
Q 01 January	61,037.50	61,037.50
Q 02 February	21,192.10	82,229.60
Q 03 March	10,460.00	92,689.60
Q 04 April	14,684.99	107,374.59
Q 05 May	.00	107,374.59

Payment information

Vendor	Total
COMPENSATION ANALYSIS, INC.	13,000.00
CATALYST CONSULTING GROUP	41,000.00
MCCAULLEY & CO., LLC	38,444.59
RETHINK ADVISORS, INC.	14,930.00

Encumbrances

PO #	Vendor	Balance
Q 090221	COMPENSATION ANALYSIS	6,500.00
Q 090237	MCCAULLEY & CO., LLC	4,984.00
Q 090238	MCCAULLEY & CO., LLC	8,517.74
Q 090245	RETHINK ADVISORS, INC	45,800.00
Q 090329	CATALYST CONSULTING G	9,000.00
Q 090334	COMPENSATION ANALYSIS	6,500.00

Pre Encumbrances

Type	Req/PO	Project	Balance
------	--------	---------	---------

Segment/Balance Details

Fund	101	General Fund	Original Budget	150,000.00
Department	50	Finance	Revised Budget	.00
Division	99	General Administration	Current expenditures	.00
Activity basic	41	General Government	YTD expenditures	107,374.59
Sub activity	2	General Government	Unposted expenditures	.00
Element	30	Professional Services	Encumbrances	81,301.74
Object	02	Management Consulting	Unposted encumbrances	.00

Placed on 1st reading and referred to Finance Committee 11/19/18. 2nd reading 12/3/18. Please Substitute for original.

Anderson, Bullock, George, Litten
O'Leary, O'Malley, Rader
BY:

ORDINANCE NO: 50-18

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2019 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or as otherwise provided by law.

WHEREAS, this Council desires to provide the authorization to the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to enter into contracts for professional services, and to advertise for bids and enter into contracts for the purchase of repair maintenance and operating supplies, services and equipment as authorized by the 2019 Appropriation Ordinance and the Administrative Code of the City of Lakewood with the lowest and best bidder or bidders or as otherwise provided by law; and

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments in that delay could impair the City's ability to provide necessary services in a timely manner for fiscal year 2019, now, therefore,

BE IT ORDAINED BY THE CITY OF LAKEWOOD, STATE OF OHIO

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager be and are hereby authorized and directed to enter into a contract or contracts for supplies, services and equipment with the lowest and best bidder or bidders or as otherwise provided by law, as follows:

Professional services contracts included in the 2019 Budget are as follows:

1) Legal Services.....	250,000
2) Recodification of Ordinances	12,500
3) Financial Audit	75,000
4) Hospitalization and Health Care Benefit Consulting Services	40,000
5) Consultant for Workers Compensation	30,000
6) Risk Management Consulting Services	15,000

7) Healthcare, Physicals, Drug & Alcohol Testing.....	25,000
8) Employee Assistance Program	15,000
9) Supervisor / Manager / Employee Training.....	125,000
10) Exams for Classified Positions	75,000
11) Housing and Building Plans Examinations	75,000
12) Lakewood Jail Medical Services	80,000
13) Band Concerts.....	25,000
14) Municipal Engineering Consultant.....	80,000
15) Debt Issuance Costs.....	250,000
16) Integrated Wet Weather Plan Professional Services.....	1,100,000
17) Administrative Professional Services.....	300,000
18) Professional Services related to Lakewood Hospital.....	300,000
Sub-Total	\$2,872,500

Services contracts included in the 2019 Budget are as follows:

1) Government Agreements (WEB)	115,000
2) Government Agreements (Bd of Ed/Pool; Roadport TIF).....	800,000
3) Financial Institution Service Charges	60,000
4) Electronic Payment Services.....	275,000
5) Property & Liability Insurance Contracts	300,000
6) Workers' Comp Stop Loss Insurance.....	95,000
7) Life Insurance.....	20,000
8) Hospitalization and Health Care Benefit Services.....	8,300,000
9) Medical Claims Billing Service.....	100,000
10) Sentenced Prisoners Full Jail Service	200,000
11) Home Delivered Meals	47,500
12) Distribution System Leak Survey	25,000
13) Disposal of Screenings and Grit (WWTP)	15,000
14) Excavation Spoils Removal	100,000
15) Roll of Box for Street Sweeping.....	60,000
16) Solid Waste Disposal Site.....	900,000
17) Organic Waste Disposal.....	30,000
18) Waste Collections - Condominiums	110,000
19) Biosolids Disposal	110,000
20) Roll-Off Box for Construction Debris.....	75,000
21) Site to Receive & Process Yard Waste.....	50,000
22) Lab Analysis Service	25,000
23) Citywide Computer Hdwre Op. Sys., & Software Maint Contracts	575,000
24) Communications Services	100,000
25) Water Meter Program Maintenance.....	25,000
26) Telephone Service.....	95,000
27) Cellular Phone Service	250,000
28) HVAC Maintenance	125,000

29) Elevator Maintenance	25,000
30) Fire Alarm Maintenance	50,000
31) Copier Maintenance Service	25,000
32) Postage, Mailing Services, Equipment Lease/Maintenance	260,000
33) Rental and Laundry of Uniforms	45,000
34) Advertising	30,000
35) Printing Services	165,000
36) CRIS/LEADS Fees	20,000
37) Parking Citation Billing Service	50,000
38) Fireworks Display	35,000
39) Transportation Services	100,000
40) Lakewood Hospital Demolition, Hazmat Abatement & Site Prep	500,000
Sub-Total	\$14,687,500

Materials, supplies, and equipment authorized for purchase under the 2019 Budget are as follows:

1) Sand and Aggregate	45,000
2) Concrete Supplies	60,000
3) Asphalt Materials	50,000
4) Asphalt Cold Patch	25,000
5) Crack Sealant	40,000
6) Road Salt (Sodium Chloride)	300,000
7) Fire Hydrants, Sewer and Water Appurtenances	100,000
8) Water Meter Supplies & Materials	40,000
9) Sign Shop-Supplies, Blanks & Reflective Material	195,000
10) Polymer Flocculants	30,000
11) Wastewater Treatment Chemicals	150,000
12) Tires and Road Service	95,000
13) Automotive Repairs, Parts and Supplies	625,000
14) Oil and Lubricants	40,000
15) Fuel (Gasoline and Diesel)	500,000
16) Purchase Uniforms and Gear - Public Works	25,000
17) Electrical Supplies	50,000
18) Hardware Supplies	45,000
19) Janitorial Supplies	50,000
20) Landscape Materials	40,000
21) Lumber Supplies	100,000
22) Plumbing Supplies	45,000
23) Pool Supplies - Chemicals	45,000
24) Small Tools and Equipment	130,000
25) Prisoner Food Supplies	35,000
26) Purchase Uniforms & Gear - Safety Forces	75,000
27) Ammunition	30,000

28) Office Supplies	40,000
29) Computer Supplies	10,000
30) Computer Software	45,000
31) Communications Equipment	100,000
32) Paper Supplies	15,000
33) Lease Copier Equipment	35,000
34) Subscriptions/Publications	30,000
35) Reforestation	250,000
36) Police Operating Equipment	150,000
37) Fire/FEMS Operating Equipment	150,000
38) Waste Water Treatment Plant Operating Equipment	150,000
39) Fitness Equipment/Devices	10,000
Sub-Total	\$3,950,000
Total	\$21,510,000

Section 2. That, contracts for supplies, services and equipment in excess of \$7,500 and for professional services in excess of \$5,000 shall not be awarded except as approved herein or further approved by Resolution of Council.

Section 3. The Third Amended Charter published in the Codified Ordinances is the official charter of the City of Lakewood.

Section 4. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 5. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: 12/17/18


President


Clerk


Mayor

Approved: December 19 2018

Placed on 1st reading and referred
to Finance 11/19/18; 2nd reading
12/3/18

Anderson, Bullock, George, Litten
O'Leary, O'Malley, Rader

ORDINANCE NO. 59-18

BY:

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for the purchase of Vehicles, Machinery and Equipment in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2019 in accordance with the Capital Improvement Plan for fiscal year 2019; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, and the Director of Finance are hereby authorized and directed to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following vehicles and equipment, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Vehicles, Machinery and Equipment	\$4,600,000
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Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

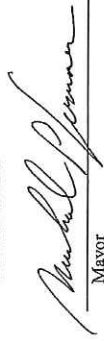
Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: 12/17/18


President of Council


Clerk of Council

Approved: December 19 2018


Mayor

Placed on 1st reading and referred
to Finance 11/19/18; 2nd reading
12/3/18

ANDERSON, Bullock, George, Litten
O'Leary, O'Malley, Rader

ORDINANCE NO. 57-18

BY:

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for the Water System Replacement Program in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2019 in accordance with the Capital Improvement Plan for fiscal year 2019; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Water System Replacement Program \$8,750,000

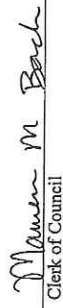
Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: 12/17/18


President of Council


Clerk of Council


Mayor

Approved: December 19 2018

Placed on 1st reading and referred
to Finance 11/19/18; 2nd reading
12/3/18

Anderson, Bullock, George, Litten
O'Leary, O'Malley, Rader

ORDINANCE NO. 56-18

BY:

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for the Wastewater System and Treatment Improvement Program in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2019 in accordance with the Capital Improvement Plan for fiscal year 2019; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

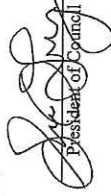
Wastewater System and Treatment Improvement Program \$2,000,000

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted: 12/17/18


President of Council

Mawson M. Bach
Clerk of Council


Mayor

Approved: December 19 2018

Placed on 1st reading and referred
to Finance 11/19/18; 2nd reading
12/3/18

Anderson, Bullock, George, Litten
O'Leary, O'Malley, Rader

BY:

ORDINANCE NO. 62-18

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for Parks & Pools Improvements in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2019 in accordance with the Capital Improvement Plan for fiscal year 2019; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Parks & Pools Improvement \$1,500,000

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.

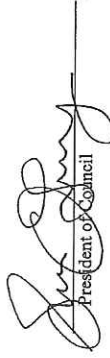
Section 3. It is found and determined that all formal actions of this Council concerning and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such

formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted:

12/17/18


President of Council


Clerk of Council

Approved:

12/19/18


Mayor

Placed on 1st reading and referred to
Finance 11/19/18, 2nd reading 12/3/18

Anderson, Bullock, George, Litten
O'Leary, O'Malley, Rader

ORDINANCE NO. 60-18

AN ORDINANCE to take effect immediately provided it receives the affirmative vote of at least two thirds of the members of Council, or otherwise to take effect and be in force at the earliest period allowed by law, authorizing and directing the Mayor (Director of Public Safety), the Director of Public Works, the Director of Finance, and/or the Purchasing Manager to advertise for bid and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood for Buildings & Facilities Improvements in accordance with the Administrative Code of the City of Lakewood, contracts not to exceed the specified amounts shown without separate resolution of Council.

WHEREAS, as set forth in Section 2.12 of the Third Amended Charter of the City of Lakewood, this Council by a vote of at least two thirds of its members determines that this ordinance is an emergency measure and that it shall take effect immediately, and that it is necessary for the immediate preservation of the public property, health, and safety and to provide for the usual daily operation of municipal departments, and to provide for the usual daily operation of municipal departments in that certain capital improvements projects are to be undertaken beginning on or after January 1, 2019 in accordance with the Capital Improvement Plan for fiscal year 2019; now, therefore

BE IT ORDAINED BY THE CITY OF LAKEWOOD, OHIO:

Section 1. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to engage architectural and/or engineering firms to provide professional services for the design, preparation of specifications, construction inspection, contract administration and to advertise for bids and enter into a contract with the lowest and best bidder in accordance with the Administrative Code of the City of Lakewood, for the following Infrastructure Improvements, contracts not to exceed the specified amounts shown, except as hereinafter provided:

Buildings & Facilities Improvements \$1,750,000

Section 2. That the Mayor (Director of Public Safety), the Director of Public Works, the Director of Law, the Director of Finance, and/or the Purchasing Manager is hereby authorized and directed to enter into contracts as set forth above in amounts not to exceed the specified amounts without further action from Council; and to enter into contracts in excess of specified amounts only upon consent of Council evidenced by adoption of a resolution specifying the authorized amount.


Section 3.. It is found and determined that all formal actions of this Council concerning

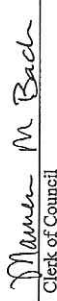
and relating to the passage of this ordinance were adopted in an open meeting of this Council, and that all such deliberations of this Council and of any of its committees that resulted in such formal action were in meetings open to the public in compliance with all legal requirements.

Section 4. This ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, property, health, safety and welfare in the City and for the usual daily operation of the City for the reasons set forth and defined in the preamble to this ordinance, and provided it receives the affirmative vote of at least two thirds of the members of Council, this ordinance shall take effect and be in force immediately upon its adoption by the Council and approval by the Mayor, or otherwise it shall take effect and be in force after the earliest period allowed by law.

Adopted:


12/17/18


President of Council


Clerk of Council

Approved:

12/19/18


Mayor